

VILLAGE OF WALDO BOARD OF TRUSTEES MINUTES OF JANUARY 11, 2016 MEETING

At 6:00 p.m. the meeting was called to order by Trustee Michael Hintz. The affidavit of posting confirmed the meeting to be in compliance with the Open Meetings Law. Trustees Hintz, Dennis Reinemann, Scott Wolfert and Galan Gatzke were present. President Daniel Schneider was out of state on business and therefore absent. Also present were *The Review* reporter Rodney Schroeter, John Port, John VanEss and clerk Michelle Brecht.

The law enforcement report was supposed to be presented in person this evening by our police patrolman Cory Roeseler. Unfortunately Cory had a death in the family and postponed his visit until the March meeting. He was consulted regarding the next item on the agenda, however, and gave his affirmation on the Board instituting Ordinance 1-2016.

Ordinance 1-2016 is an ordinance codifying the dog license tax and establishing a late fee for the same. Dog licenses are mandated by State Statutes but are often perceived to be only a preference of local municipalities. One of the main purposes of the licensing process is to ensure proper rabies vaccinations are maintained in the dog population. The money received by the licenses is shared by the State, County and local municipality. Waldo only receives \$.75 from every license. In 2014 Waldo saw a profit of \$20.50 from sales. In 2015 we had a profit of \$31.75. Those profits were quickly eaten up by the annual bill for Waldo's pet licensing software @ \$125.00 per year. The costs incurred when trying to glean the delinquent licenses is conservatively \$15.00 per owner as well. The Village is not selling licenses to receive revenue. Dog owners have until April 1st of each year to purchase their licenses. After April 1st, the Clerk sends out letters to delinquent owners, phone calls them and notifies the police patrolman. The police contact the owners and give them a week to get licensed. Refusal to license brings a fine. Ordinance 1-2016 would establish a late fee of \$15.00 for the delinquent license purchaser. It is a modest amount compared to the citation cost and is only intended to try and recoup some of the Village's financial loss in trying to comply with the State Statute in our Village. The Village Board will review and decide on this Ordinance at the February 8th meeting.

Facility rental applications were reviewed and approved of after a motion by Scott Wolfert and a second by Galan Gatzke. Resident Brian Triphan will have a family reunion in the Village Park on August 7th. Michelle Brecht had a family Christmas gathering on December 26th so the approval was a technicality. She had received verbal approval by Dan Schneider, however. Both residents have paid the rental fees.

The Minutes of the December 14, 2015 meeting were reviewed and approved after a motion by Scott Wolfert and a second by Dennis Reinemann.

Resolution 2016-1 "Number of Poll Workers in 2016" was reviewed. With the implementation of Voter ID, municipalities have been encouraged to staff the polling place with a minimum of 5 poll workers as we go into a presidential election year. Waldo has historically staffed the State mandated minimum number of three (3) poll workers unless the Board passed a special Resolution. Resolution 2016-1 allows the Clerk to staff 3 or 5 election inspectors according to the need of each electoral contest beginning with the February 16, 2016 Primary Election. Motion to approve Resolution 2016-1 was made by Dennis Reinemann. Seconded by Galan Gatzke. Approved.

With the passage of the above Resolution, the clerk sought out two more poll worker staff. Hannah Brecht has offered to be renewed as a poll worker and Gary Collins has agreed to train to be a new poll worker. Motion to approve Hannah Brecht and Gary Collins as poll workers was made by Dennis Reinemann and seconded by Galan Gatzke. Approved.

The Village received official notice of a change in bus stop service on December 23, 2015. The bus stop that was previously at 3rd and Lyndon has been moved to 2nd and Lyndon. This location will

provide children with a generous amount of space in which to congregate. The new site began being used on January 4, 2016.

The Treasurer's Report was reviewed (and will be included at the end of these Minutes). Of note on the report were the following items:

- On December 31, 2015 the General Fund had a surplus of \$20,000. In keeping with the Board's discussions at Budget time, this money was transferred into the Money Market Project Fund. In essence it was paying the Project Fund back from some of the Depot Bridge Project's bills. If we can put any end of year surplus into the Project Fund it will help with the upcoming Village projects (i.e. street repairs).
- On the afternoon of the meeting, the Clerk was notified that one of the bills among the Vouchers was going to be amended. As a result, check # 12856 was voided in Quick Books and will need to be excluded in the motion to approve vouchers.
- The Treasurer's Report also noted the larger than usual "Expected Income" for January will come from the Waldo Water and Sewer Utility. During the Depot Bridge project, a water line and water valve needed replacing. The Village originally paid for this repair and replacement. The Water Utility will repay the Village \$27,500.00 for this work.
- The Disbursements included the January tax settlement payments to Sheboygan Falls School District (\$137,905.55), Lakeshore Technical College (\$10,731.23), and Sheboygan County /Wisconsin State (\$82,331.96). Of note is that there will be similar payments in February at the conclusion of Waldo receiving tax payments.

Motion to approve the Treasurer's Report was made by Dennis Reinemann. Seconded by Scott Wolfert. Approved.

The Vouchers were reviewed and approved after a motion by Galan Gatzke and a second by Scott Wolfert. Voucher numbers 12837-12867 (excluding 12856), two online payroll liability payments, an online transfer to the debit card and an online payment to Intuit Quick Books for a Grand Total of \$256,493.80 were approved.

The Police Report was then read. Waldo had 2 citations issued for a total of \$375.80. They were for an expired registration and no insurance. Eight winter parking warnings were given, 3 complaints investigated, 6 property checks, a driving complaint, EMS call, and vandalism investigated. Ten hours and 41 miles were logged.

Correspondence included a letter of invitation from the Wisconsin Towns Association. Membership is \$10.00 per year. Quarterly meetings of members are held amongst the members. Their official philosophy is listed as "Lose local government, and you will lose America!" The Board can review and act on the membership decision at the February meeting.

There was no public comment.

Motion to adjourn at 6:30: Scott Wolfert. Seconded: Galan Gatzke. Approved.

Note: The Treasurer's Report continues on the next page.

TREASURER'S REPORT FOR JANUARY 11, 2016

RECREATION ACCOUNT				MILL POND DAM ACCOUNT	
on 12/14/15		9060.23		on 11/09/15	1497.22
on 12/31/15 interest		1.92		on 12/31/16 interest	0.94
on 1/11/16		9062.15		on 1/11/16	1,498.16
CEMETERY ACCOUNT				VILLAGE PROJECT FUND	
on 12/14/15		6,227.79		on 11/09/15	161,866.66
on 12/31/15 interest		\$3.86		on 11/30/15 interest	93.13
on 1/11/16		6,231.65		transfer-Depot Bridge	-76,901.50
VILLAGE GENERAL ACCOUNT				on 12/14/15	85,058.29
on 12/31/2015 Quick Books Balance=	\$345,152.03			on 12/31/15 interest	53.59
disbursements 1/12/2016=\$256,493.80				on 1/6/16 transfer surplus	
Balance after vouchers=\$144,475.78				from general account	20,000
				on 1/11/16 total	105,111.88
Balance after 12/14/15 Vouchers Approved		\$24,293.55			
DEPOSITS in December					
Tax payments received		\$320,894.53			
burning permits		\$40.00			
facility rentals		\$355.00			
Special Assessment letters		\$25.00			
Building Permits		\$80.00			
from "due from Utility" account		\$4,963.01			
Dog licenses		\$117			
finer collected		\$90.00			
interest on account		\$36.85			
PROJECTED INCOME:					
Jan. 19th	Due from Utility reimbursement		31,473.32		
	Continue to take in tax payments				

NOTE: The balance general fund transfer of \$20,000 to the Project Fund was in keeping with the Board's discussions at Budget time. In essence we paid back into the Project Fund from the Depot Bridge transfer. If we can put any end of year surplus into the Project Fund it will help with the upcoming Village projects (i.e. street repair).

