

MINUTES OF THE VILLAGE OF WALDO
BOARD OF TRUSTEES
MEETING OF JUNE 13, 2016

President Dan Schneider called the meeting to order at 6:00. Present were Mr. Schneider, Dennis Reinemann and Mark Spitz. Absent were Mike Hintz and Scott Wolfert. Also present were Rodney Schroeter (*The Review*), John & Karen VanEss, John Port, Bruce Neerhof, Paul Wagner and Michelle Brecht. The meeting was held in compliance with the Open Meetings Law.

President Schneider recommended to the Board the following Plan Commission appointments:

For Renewal and a one year term: Tom Reil and Scott Wolfert

As new members and a two year term: Paul Wagner, Jim Ziehm and Jim Parrish
In April of 2017 the Board will need to appoint two new members. Mark Spitz made a motion to approve the Plan Commission appointments of Tom Reil, Scott Wolfert for one year terms and; the two year appointments of Paul Wagner, Jim Ziehm and Jim Parrish. Seconded by Dennis Reinemann. Approved. Dan asked Michelle to make an electronic record of their appointments and expiration dates. He also wanted to publicly thank Harold Veldboom for his past service on the Commission.

Applications for facility rentals were reviewed. Mark Spitz made a motion to approve the six applicants as listed. Seconded by Dennis Reinemann. Approved. The applications were as follows:

- Teresa Schaefer, Park, May 29th (late May arrival, Dan approved), clear record, resident, payment received.
- Darrel Melis, Park, June 26th, clear record, graduation party resident, payment received.
- James Wachter on behalf of Kettle Moraine Mink Breeders Association, annual family picnic at the Park, July 12th, clear record, and payments received.
- Char Stipe, Park, Aug. 14th, birthday party/reunion, resident, clear record, payment received.
- Resident, clear record, surprise party, Park, in Aug., details in office, payment received.
- Earl Helmer, on behalf of Sheboygan Lakeshore Pigeon club, annual pigeon show, Memorial Hall, Dec. 2nd & 3rd, clear record, payments received.

Annual Liquor License renewals were reviewed. Chissy's premise description was asked to be more complete before issuing their license. (They hadn't included the storage off of the bar area.) Two Operators still needed to sign their applications. Those licenses will also not be issued without the signatures. President Schneider asked Michelle to bring the updated applications to the next meeting.

Mark Spitz made a motion to approve the following license renewals with the aforementioned inclusions:

- Chissy's Pub and Grille, Class B beer and Class B liquor plus 3 Operator licenses for Tina Schaefer, Rebekah Flores & Rachael Schultz. Clear Records. Payment received.

- Kvindlog Services, Inc., Class A beer, Class A liquor, class A liquor (cider only) plus 5 Operator Licenses for Heather Carroll-TeBeest, Denise Vanderkin, Tracy Campbell, DiAnne Hawe, and James Parrish. Clear Records. Payment received.
- Waldo Café, class B beer and Class B liquor plus 5 Operator Licenses for Sharon Roitt-Johnson, Gary Dekker, Marie Pocian-Beaudry, Charles Wegner, and Megan Sitzberger. Clear Records. Payment received.
- Waldo Fire Department Operator Licenses for Brandon Berth, Lori Murray and Lukas LaCrosse. Clear records. One year licenses to be used during WFD fundraiser events. Payment received.

Seconded: Dennis Reinemann. Approved.

Mark Spitz then motioned to approve the annual renewal of Kvindlog Services cigarette license. Dennis Reinemann seconded. Approved.

Resolution 2016-4 was reviewed. The DNR requires the Board to review the results of the treatment plant's annual Compliance Maintenance Annual Report (CMAR). This report gives data on the collection system and Utility financials. Waldo received an "A" grade but shows good faith by continuing to "resolve" to do things that will keep us getting an "A" grade. Hence we have this Resolution. To quote the Resolution: "Be it therefore resolved by the Village of Waldo Water and Sewer Utility Board and the Village of Waldo that the following recommendations or actions will be taken to address or improve the Wastewater Treatment system. 1) The collection system will continue to be diligently monitored for I and I. 2) Phosphorus removal alternatives will be evaluated." Motion to accept Resolution 2016-4 as presented by Bruce Neerhof: Dennis Reinemann. Seconded: Mark Spitz. Approved.

Resolution 2016-3 was reviewed. Having a plan of action in case of natural disasters is a requirement for Federal funding. Joining with the County in a plan they drafted in 2013 is beneficial. To continue to be part of the plan the Village needs to renew their "Resolve" to cooperate with their Plan. Motion to approve Resolution 2016-3: Mark Spitz. Second: Dennis Reinemann. Approved.

Bruce Neerhof presented a new building permit fee/inspection matrix for the Board to consider. It is a little more specific than our current fee schedule in an effort to have a cleaner permitting procedure and pricing. The costs aren't that different except for new home construction. Currently we have a flat fee for new home construction no matter the size being built. A larger home will take more inspections and time so he is proposing a fee based on the square footage of the project. Dan asked Michelle to send the Trustees copies of our building code and fee schedule along with this proposal. He asked the Board to compare them carefully. He would like to discuss this at the next meeting. To change our current fee schedule would take a "Resolution to Amend" and not a Code change. Mr. Schneider emphasized that he didn't want to add costs to the residents' lives, but to make a better working building permit process.

The Police Report was reviewed. Waldo had one ticket issued for \$175.30 (unreasonable speed), 5 warnings, 2 complaints investigated, 7 property checks, an unlicensed dog and road blockage complaint. Patrol logged 10 hours and 55 miles.

The Minutes of 5-9-16 were reviewed and approved after a motion by Mark Spitz and a second by Dennis Reinemann.

The Minutes of the Special Meeting on 4-19-16 were reviewed and approved after a motion by Mark Spitz and a second by Dennis Reinemann.

The Minutes of the Special Meeting on 5-17-16 were reviewed and approved after a motion by Mark Spitz and a second by Dennis Reinemann.

The Treasurer's Report was reviewed. (It will be included at the end of these Minutes.) Bruce was asked about the proposal to fill and seal road cracks. He shared that we can extend the life of our roads with this upkeep. We should do it this year or next. The last time we did this type of repair was 3 years ago. We didn't do the entire Village at that time. Now it is time to do the project and include the Berry Fields subdivision as well. Cash flow for this project would be better in August. Bruce will move forward with planning.

Motion to approve the Treasurer's Report: Dennis Reinemann. Seconded: Mark Spitz. Approved.

Disbursements were reviewed. We have the first bill for our new lawn care servicing. Mr. Schneider asked the audience if they had any feedback about the quality of the work they are doing. Dennis commented that he thought the properties were "looking pretty well". Bruce commented that Mike Kitzerow has sprayed weed killer on the dandelions everywhere but at the cemetery. He didn't do the cemetery at this time because he didn't want any drift to kill the flowers. He can apply the weed killer again in the fall and that should take care of that area. Motion to approve vouchers #12991-13027 from May 16-June 14th for a total of \$27,905.06: Mark Spitz. Seconded: Dennis Reinemann. Approved.

Correspondence was a letter from our Insurance provider. Burkhart-Heisdorf has been purchased by McClone. Our agents will stay the same. The letter invited the Board to attend their special building dedication in Sheboygan celebrating 100 years of service in the Sheboygan community.

Trustee updates:

Mark Spitz asked if we ever got a consensus regarding cemetery wall and stone repairs. Bruce was asked to get some quotes for the stone work, for taking out the east brush border and for extending the available lots on the eastern end of the cemetery.

Dennis asked if the Village had received notification from the County about last weeks' very dusty road work along Hwy 57. We had not.

Mark voiced concern about the high grass in the median. Bruce will call the County about it.

Dan shared two updates. The first was a sample Resolution being promoted by the League of Municipalities. The Resolution is called "Just Fix It!" and is a combined effort by municipalities to persuade the Wisconsin Legislature to fix the Transportation Fund problems. The Board was asked to review the Resolution and it will be discussed next month.

The other update was a brief overview of the Hunter's Grove lawsuit. On June 10th a Summary Judgment of Haase vs Waldo was held in Sheboygan. Mr. Haase was found liable to do the paving in question. However the Village was found responsible to put in the water and sewer lines before he needs to pave. This "sets an unbelievable precedent for municipalities" explained Mr. Schneider. A municipality never is required to put water and sewer lines under a road to feed a housing development. A municipality can never re-coup that kind of outlay.

There's a statute of six years for us to get the infrastructure put in and keep Mr. Haase liable for the paving. There is an appeals process to look into.

Motion to adjourn: Dennis Reinemann. Seconded: Mark Spitz. Approved.

TREASURER'S REPORT FOR JUNE 13, 2016
VILLAGE GENERAL ACCOUNT

Account Balances

Project Fund	105,398.87
General Fund	26,587.63
Recreation Fund	8,217.81
Cemetery Fund	6,270.53
Mill Pond Dam	1,499.10
Debit	1,000.00

BALANCE AFTER LAST MEETING= 36,508.44

BALANCE AFTER TONIGHT'S VOUCHERS= 26,651.81

NOTE: Last year at this time our balance was \$ 18,656.64

DEPOSITS in May

facility rentals	\$155.00
Building Permits	\$225.00
burn permits	\$100.00
from "due from Utility" account	<u>10,317.43</u>
Dog licenses	32.00
Gov. Transportation Aid	0.00
delinquent utility payment from tax roll	1,357.81
Interest on 5/31/16	<u>\$10.17</u>

TOTAL MAY DEPOSITS= \$12,197.41

PROJECTED INCOME:

on 6/13/16	Due from Utility	\$3,944.48
on 7/6/16	Transportation Aid	2,028.89
on 7/24	Shared Revenue(close estimate)	11,440.00
on 8/20	August Settlement	47,034.83

UPCOMING SIGNIFICANT OUTLAY

Summer 2016	Road crack seal/repair option	6,306.00
Summer 2016	Depot Bridge area paved	6,364.00
OCTOBER	Village portion CWF loan ___	8,789.19

DEBIT CARD PURCHASES

Copies of keys for Bruce & Mike	19.04	
Bolt cutter for removing cemetery fencing	15.49	_____
Water sample postage-due from Utility June	22.95	
padlock key replacements	7.85	
envelopes	11.68	
2 rolls stamps for utility mailing	94	
case of paper & filing supplies	130.66	
WMCA conference/clerk training	160	

DEBIT CARD TOTAL=	461.67	