

MINUTES OF THE VILLAGE OF WALDO  
BOARD OF TRUSTEES  
MONDAY, AUGUST 14, 2017

The meeting was called to order at 6:00 p.m. and was held in compliance with the Open Meetings Law. President Gary Dekker, Trustees Mark Spitz, Jerry Hammarlund, Chris Madgwick and Mike Hintz were all present. Also in attendance were Administrator Bruce Neerhof, John Port, John VanEss, *Review* correspondent Rodney Schroeter, League of Municipalities Attorney Joseph Wirth and clerk-treasurer Michelle Brecht. Mark Spitz led the group in the Pledge of Allegiance.

The Village Assessor contract was reviewed. Grota Appraisals is our Village Assessor and they provide a 3 year contract. (They have been our Assessor since 2010 at a cost of \$2500 per year.) This year the contract has gone up to \$2600 per year due to some growth in the number of building permits and new construction. Motion to approve of the contract as presented: Mike Hintz. Seconded: Chris Madgwick. Approved.

Our Police protection is provided by the Cascade Police Department. The contract hasn't been updated in written form for many years. The Village of Cascade has presented us with an updated contract. The cost hasn't changed, but the Village of Waldo will be able to request no less than 10 hours of protection and no more than 15 hours per month. (This might be helpful during the 4th of July, for example.) The department splits their services between Waldo, Town of Lyndon & Village of Adell. While agreeing with the contract as presented, some discussion was had over asking for more detail in the written police report. The Board would also like the opportunity for quarterly visits from the department at their Board meetings. This will be requested. Motion to approve of the Police Contract as presented: Mark Spitz. Seconded: Chris Madgwick. Approved.

The facility rental applications were reviewed. It was requested that the Trinity Methodist Church's rental and the Sheboygan County 4-H rental have their fees waived. The Board agreed with this request. Motion to approve of the applications with the fee waiving as requested: Mike Hintz. Seconded: Jerry Hammarlund. Approved.

The Treasurer's Report was reviewed. Of note is the larger than usual amount pending from the "Due from Utilities" account. The Well House Pump reroofing cost is included in this amount. As discussed in previous meetings, this reimbursement will be deposited into the Village Projects Fund to replenish what was taken out for the project. A copy of this report will be at the end of these Minutes. Motion to approve the Treasurer's Report: Mark Spitz. Seconded: Mike Hintz. Approved.

The monthly vouchers were reviewed. President Dekker mentioned that the cost of two new tables for the Village Hall was donated by Pete DeGroff (Menards voucher#13500). A building permit was canceled by Carey Schumacher but he chose to donate his refund (voucher #13479) back to the Village. By doing so he repaid the fees the building inspector had incurred plus donated \$58.00 to the Park. Motion to approve of vouchers 13469-13507 with online payroll liabilities payments totaling \$18,694.38 was made by Mark Spitz. Seconded: Jerry Hammarlund. Approved.

The Minutes of 7-10-17 were reviewed. An edit correcting the spelling of Chris Madgwick's last name was requested. Motion to approve with edit: Mike Hintz. Second: Chris Madgwick. Approved.

Bruce Neerhof gave a report on the Village . The highlights included the following:

- The broken curbing on School Street and West First Street will soon be repaired by the County. (Work began on 8-16-17.) The School Street damage was caused by a County plow and will not be invoiced to the Village. The work on West First Street will be billed to the Village.
- The Ferrell Gas Company's building project is wrapping up.
- He has new signage in mind for the Mill Pond Dam, but is waiting for the DNR to approve of his choice before ordering/installing.
- The Memorial Hall recently incurred some damages from renters. They renters immediately contacted the office and have been in communication with the Village. They verbally have promised to pay the

invoice that is being put together. They have also been notified of not being able to rent in the future as a result of their unruly guest.

- President Dekker asked Bruce about the lack of handicap parking at the Post Office. Bruce will look into this concern.

The Police Report was reviewed. Waldo had 2 warnings : (1) parking problem (vehicle parked wrong way removed by owner) and (2) suspicious vehicle call to dispatch (unable to locate). One seatbelt citation was given & 7 property checks for 10 hours of service.

There was no new correspondence for the Board.

Reports/Updates from the Board: Concern about the display table in front of the Thrift Store was discussed. It is a possible hindrance to pedestrians/handicapped people. There's also some abandoned refrigerators at the side of the building. Bruce was asked to speak with the landlord there.

Public Comment shared a concern about the County snowplowing West Second Street. Bruce will speak with the County about the concern. There was also some discussion about where to deposit the snow piles along Depot Street. Bruce will deal with this also.

Attorney Joseph Wirth was at the meeting to give some confidential information to the Board, WFD chief Jason Parrish and Administrator Bruce Neerhof. No actions were necessary by the Board so they temporarily dismissed themselves to the Village office. Mark Spitz made a motion to go into closed session under the following Wisconsin State Statutes (18.85(1)(g) "They will be conferring with legal counsel who will advise the governmental body on strategy to be adopted with respect to current or likely litigation. The fire chief, Village Administrator and Clerk will join the Trustees in this session. No actions will be taken by the Board this is an informational meeting. The Board MAY excuse all extra attendees after the presentation and remain in closed session under Wisconsin State Statutes 19.85(1)(c) & (f) & (e) to consider employment, promotion, compensation or performance evaluation data of a public employee over which the governmental body has jurisdiction or exercises responsibility, or to preliminarily consider specific personnel problems that, if discussed in public, would likely have a substantial adverse affect on the reputation of those involved." Roll Call Second: Unanimously yes votes: Mike Hintz, Chris Madgwick, Gary Dekker, Jerry Hammarlund. Dismissed to office.

Motion to Reconvene in Open Session: Chris Madgwick . Roll Call Seconds unanimously given by Mark Spitz, Jerry Hammarlund, Gary Dekker, Mike Hintz.

President Dekker thanked John Port and John VanEss for waiting.

President Dekker asked if there were any other comments or questions.

Michelle Brecht thanked the Board for their support of her training to receive her Wisconsin Municipal Clerk's Certificate. This past month she completed her Certificate from UWGB. With a little more work she will be able to apply for certification in March of 2018. President Dekker read a list of the classes she took in July. The Board graciously congratulated her and thanked her for the hard work.

Motion to adjourn: Mark Spitz. Seconded: Mike Hintz. Adjourned at 8:10 p.m.

## **TREASURER'S REPORT FOR AUGUST 14, 2017**

### **VILLAGE GENERAL ACCOUNT**

#### **Account Balances**

<b>Project Fund</b>	\$121,100.58	
<b>General Fund</b>	\$13,422.37	<u>after tonight's vouchers</u>
<b>Recreation Fund</b>	\$8,384.06	
<b>Cemetery Fund</b>	\$6,900.96	
<b>Mill Pond Dam</b>	\$1,503.79	
<b>Debit</b>	\$1,000.00	<u>tonight's voucher replenishes this account</u>

**DEPOSITS IN JULY (TO GENERAL FUND)**

facility rentals	1270.00
burn permits	30.00
from "due from Utility" account	2681.16
Dog licenses	32.00
McClone insurance rebate from their audit	313.00
1/2 shared revenue County sales tax	2641.00
Building	
Permits	56.00
Exempt Computer Aid	451.00
State Shared Revenue	13845.11
fees for office services (copies)	3.00
Transportation Aid 3rd of 4	2264.19
Interest on 07/31/2017	5.98
<b>TOTAL</b>	<b>\$23,592.44</b>

**Significant anticipated income**

Due from Utilities tonight	\$5,657.83
Ferrell Gas legal fees reimbursement(Still pending)	\$2,925.00
Aug. 22 August Tax Settlement	\$43,749.06
Oct 5 Transportation Aid	\$2,264.20
Nov. 20 Final-Shared 2016 Shared Tax Revenue	\$61,500.00

**Upcoming Significant Outlay**

November interest on loan payment	\$8,295.48
December-hydrant fee	\$20,793.00
December-Delinquent 2016 Utilities	\$14,233.17