

MINUTES OF THE WALDO WATER & SEWER UTILITY BOARD
MONDAY, NOVEMBER 13, 2017
HELD IMMEDIATELY AFTER THE VILLAGE BOARD MEETING

President Gary Dekker called the meeting to order at 6:50. It was held in compliance with the Open Meetings Law. Trustees Mark Spitz, Jerry Hammarlund, Chris Madgwick and Mike Hintz were all present. Also present was John Port, Bruce Neerhof and Michelle Brecht.

The Minutes of the October 9, 2017 meeting were presented. Michelle shared that there were no edits from what had been emailed to the Board. Motion to approve: Mike Hintz. Seconded: Jerry Hammarlund. Approved.

Michelle read a statement regarding the utility penalty charges. It is quoted here:

" Last month I regrettably forgot to address the compounding penalty question from August. I apologize for this memory slip. I had the budget meeting on my mind at the time. The slip was not intentional, especially since I had already spoken with several of the trustees and Bruce about the issue over the prior month. The penalty application has been a challenge this past year. It hasn't been an easy process. I have also been frustrated with the software help. Their advice has not been consistent and I do not claim to be a technological whiz.

I had trouble running a penalty report that seemed correct, reasonable AND compounded the interest. you can't practice this on a dummy billing. I knew I wasn't compounding, but was hoping to figure out how to compound by the end of the year. That means I got to practice once a month with a very small amount of applicable accounts. (Of note here, is that overall, Waldo residents pay their bills. For example there will be 13-19 customers who will have delinquent bill portions put on their tax bills. We bill 210). I did get online help, but it wasn't helpful. In August and September the delinquencies were large enough that I could play with the numbers more. I believe I have the system and proper report figured out. However it would not be ethical to start compounding interest part way into the year.

My plan is to implement the compounding after the delinquencies are pulled out and sent to the tax roll. ...a fresh start. I will send a letter out to customers to tell them (citing the PSC State Statutes). "

The paper version of the Treasurer's Report was briefly reviewed. Of note is that the delinquent utilities total will come out of the Utility software on November 16, 2017. Motion to approve: Mark Spitz. Seconded: Chris Madgwick. Approved.

The monthly vouchers were reviewed. Of note was a temporary exclusion of check #8425 to Cardinal Environmental labs. Bruce was concerned that the invoice may have included some lab costs that belong to work he did at Rocky Knoll or Lakeland College. Chris Madgwick made a motion to approve checks 8424-8432 , excluding 8425 and approving disbursement of the correct current balance owed Cardinal Environmental on check 8433 when known. The total for tonight's vouchers was \$7518.16. (The Cardinal total will come within next month's vouchers, but be sent out as soon as possible.) Mike Hintz seconded the motion. Approved.

Bruce Neerhof, Operator in Charge of the Utilities, gave the following Utility Report:

- All permit limits were met for the Wastewater Treatment Plant.
- Manhole downstream of Chissy's checked for FOG. Clean
- No grease is at the WWTP which means the phosphorus levels are up. (The Greasezilla product had nothing to work on at the Plant, and working on the grease also helps the phosphorus get depleted.) This is to be expected since Greasezilla is being added up the line at the Chissy's source now. He will add less Greasezilla at the Plant.
- The Water Tower paint job will be inspected within 2 weeks while Lane Tank is in the area.

There was no correspondence from the Clerk.

President Dekker asked if Board members had any updates to share. Mike Hintz addressed Bruce with a concern he was presented by Bertram Wireless. He was told that there are high levels of radiation on the water tower due to the cell phone antennas. He doesn't want any utility workers hurt by climbing without proper protection. Bruce shared that he had looked into this concern. He checked his industry writings and the American Cancer website. He shared that the signal is intermittent and so weak that we get more radiation from our cell phones during personal use. He will also ask Lane Tank when they come.

Motion to adjourn: Mark Spitz. Seconded: Mike Hintz. Adjourned 8:28 p.m.