

MINUTES OF THE MEETING OF THE  
VILLAGE OF WALDO BOARD OF TRUSTEES  
MONDAY, FEBRUARY 12, 2018

This meeting was held in compliance with the Open Meetings Law. President Gary Dekker called the meeting to order at 6:00 p.m. Trustees Mike Hintz, Chris Madgwick, Jerry Hammarlund and Mark Spitz were all present. Also in attendance were Rodney Schroeter (*The Review* correspondent), John and Karen VanEss, Bruce Neerhof and Michelle Brecht. After the Pledge to the Flag, President Dekker took a moment to thank Rodney for the positive article regarding our new Administrator, Bruce Neerhof. He also expressed gratitude for the previous Board and president Dan Schneider for developing this plan and thanked Bruce for being willing to serve in Waldo.

He also shared that Bruce helped us acquire the new meeting chairs. A Sheboygan attorney office was selling their board room furniture. The Village of Kohler bought their table and we bought the chairs. All 8 cost \$350 which is less than the cost of one similar chair new. He thanked Bruce for being willing to serve in Waldo.

The Minutes from January 8, 2018 were reviewed and approved after a motion by Chris Madgwick and a second by Mark Spitz.

Rental applications were reviewed. A late arriving application addition was shared by Michelle. Chris Madgwick made a motion to approve the applications (including the late arriving one) and to not charge the Lions Club for their organizational meeting. Seconded by Jerry Hammarlund. Approved

- Town of Mitchell, Mem. Hall, Feb.10, payments received
- Jeff Legemaat, Village Hall, Jan. 27, payment received, resident
- Louie Aguirre, Village Hall, March 4, payments received, frequent renter
- L.S. Mem. Hall, resident, clear record, March, payments received, surprise party
- Johnson, Mem. Hall, Aug 18.. asked to reserve date, paperwork pending
- Lions Club, Village Hall, summer baseball league organizational meeting, Feb. 26th
- Lions Club, Mem. Hall, annual Pork Chop Dinner, April 28th, no charge
- Brian Paarmann, Mem. Hall, July 21, family anniversary, payment pending
- Brian Triphan, Park, August 5, family reunion, payment received

Waldo Fire Department temporary liquor license applications were brought before the Board. These are one day "Temporary Class B" licenses to be used at their two annual fundraiser events in Waldo. They include the March 11th brat fry at the Memorial Hall and the October 5th fish fry/family safety event at the fire station/Village Hall. Their Operator licenses are valid for the March event. They will renew these in April.

Motion to approve the brat fry license: Mike Hintz. Seconded: Mark Spitz Approved.

Motion to approve the fish fry license: Mike Hintz. Seconded: Mark Spitz Approved.

The Waldo Lions Club is planning their annual Pork Chop Dinner for April 28th at the Memorial Hall. Their one day "Temporary Class B" license was reviewed. Motion to approve a Temporary Class B liquor license for the Waldo Lions for April 28, 2018: Mike Hintz. Seconded: Jerry Hammarlund. Approved.

Michelle shared that a long-time poll worker was not included on the December poll worker list. She had assumed that Sonia Larson would be unable to work since she was having health problems. Sonia came into the office last week and requested to remain on the "team" but not be a Chief Inspector any longer. Michelle requested the Board to consider renewing her employment as a poll worker. Motion to approve Sonia Larson on the poll team: Chris Madgwick. Seconded: Mark Spitz. Approved.

The Treasurer's Reports were reviewed. Michelle shared a few items related to the end of the year statuses. There were handouts showing the 2017 interest totals from the Village and Utility bank accounts, An overview of 2018 Revenues and Expenses, as well as the more standard report. A report will be included at the end of these Minutes. Motion to approve Treasurer's Reports: Mike Hintz Seconded: Mark Spitz. Approved.

The Vouchers were reviewed. They included both the January and the February Settlement checks issued to the County, Lakeshore Technical Institute and Sheboygan Falls School District. They also included the re-payment of the short term WSB loan and the final payment on the State Trust Fund Loan (a loan taken out on behalf of the Treatment plant but carried by the Village). The total disbursed was \$429,053.18. Of that amount \$375,547.27 covered the Settlement costs. The final State Trust Fund check was \$9,942.07 and the WSB loan payment was \$24,170. The other Village payables totaled \$18,393.84. As he reviewed the amount Waldo pays the Sheboygan Falls School District, Mike Hintz asked if Michelle could find out how many students from the Waldo are in attendance this year. (The Sheboygan district office shared that answer on 2-14-18. There are about 90 students living in Waldo.) Mark Spitz made a motion to approve checks 13702-13761 with online transfer to the Debit card and online payroll liabilities payments for a total of \$419,053.18.

Jerry Hammarlund seconded. Approved.

Bruce shared his Administrative Report.

- He has been working on planning the 2019 projects. As discussed previously. The ADA entrances project may be done in 2018. He is getting proposals on the ramp, doors, etc.

- The Christmas Decorations are still available from Plymouth. There are 17 of them in various conditions. Mike Kitzerow looked them over and is confident he can refurbish them. Plymouth asked \$40-\$45 per decoration. (They are all wreaths similar to what we have .) Bruce offered \$500 for the whole bunch. He then contacted WE Energies about installing electricity to the empty poles. That cost is \$460 per pole. Mike Kitzerow suggested starting with installing on 3 poles (\$1350) and West First Street would be uniformly lit. The extra wreaths can be used for parts and perhaps we can have more poles outfitted with electricity in the future. Chris Madgwick made a motion to authorize Bruce to negotiate with Plymouth for their retired decorations and to make arrangements with WE Energies to install the decoration electricity for an amount not to exceed \$2500.00. Seconded: Jerry Hammarlund. Approved. (Of interest here is that in November 1997 Waldo purchased Plymouth's retired Christmas decorations (@\$85.00). They were also refurbished and some are still in use in Waldo.)
- The new-to-us Board chairs are a welcome improvement.
- The Village is continuing to work on updating our Coordination Plan with Kevin Struck. There was another meeting on January 31, 2018. The textual portion of the Plan is probably completed. At the last meeting the focus was on editing/updating the current Land Use Map and discussing how to envision desired land use for the next ten years. Several larger land owners may want to participate in this discussion in order to match their desires with future use and zoning. It will benefit them if a developer approaches them. Letters will be sent to these land owners along with copies of the upcoming agenda for the March 19th meeting.

The current facility rental application and approval process was discussed. A motion to create a policy letter to be included with or as an update to the current application was made by Mark Spitz. Seconded: Mike Hintz. Approved.

The Police Report from Jason Liermann, for the month of January, was reviewed. Waldo had 2 winter parking violations, 2 warnings given, 1 complaint investigated, and 28 property checks for a total of 10 hours and 57 miles. Chief Liermann also shared that he attended the New Chief Training Conference in Madison on January 22-26, 2018. This course including hotel was paid by Wisconsin Department of Justice.

Correspondence from the Clerk included:

- The League of Municipalities magazine
- The League of Municipalities catalog of Products & Services
- Notice by the County Clerk's office that the Sheboygan County Humane Society has been instructed to no longer receive dog licensing fees along with their adoption costs. The new owners already need to come into the Clerk's office to get their tags. The fees at adoption often cause new owners to be confused. They think they are already licensed.
- The Waldo Lions Club is having an organizational meeting February 26th at the Village Hall. They are planning on having weekly summer games at the Village Park Tuesday evenings starting on May 15th.

Reports and Updates from the Board

- Mark Spitz shared that his grandson received a letter back from Santa this year. He wondered how many such letters are mailed at our Post Office and who volunteers to answer them. He appreciated the effort of some volunteer. (Michelle talked to Robert at the Waldo Post Office. 10-15 letters are sent through his office every year. They are sent on to a central office within the system. Each year it is a different location and at that location volunteers respond to the letters.)
- Chris Madgwick shared his concern that some hydrants aren't shoveled out. Gary Dekker agreed with the concern and shared that a current house fire doubles in size in one minute now (due to the synthetic building and furniture materials). Michelle will get a reminder on the website and on the water/sewer bills.

Motion to adjourn: Mark Spitz. Seconded: Mike Hintz. Adjourned at 7:08 p.m.

## TREASURER'S REPORT FOR FEBRUARY 12, 2018

### VILLAGE GENERAL ACCOUNT

#### Account Balances

#### on February 10th

<b>Project Fund</b>	\$144,600.44	
<b>General Fund</b>	\$138,804.50	<u>on Feb. 13th after vouchers</u>
<b>Recreation Fund</b>	\$8,394.63	
<b>Cemetery Fund</b>	\$7,114.72	
<b>Mill Pond Dam</b>	\$1,505.68	
<b>Debit</b>	\$1,000.00	<u>after tonight's vouchers</u>

#### NON-TAX DEPOSITS IN JANUARY

facility rentals	\$1,100.00	
burn permits	\$20.00	
from "due from Utility" account	\$3,818.63	
Building Permits	\$100.00	
Special Assessment letter	\$25.00	
Fines collected	\$17.44	
refund on incorrect ink order	\$185.46	
Transportation Aid	\$2,527.27	
dog licenses	\$62.00	
Interest on 01/31/2018	\$76.48	
<b>TOTAL</b>	<b>\$7,932.28</b>	
<b>Taxes due to be collected 2018</b>	<b>\$719,348.75</b>	
<b>Tax collections up to 1/31/2018</b>	<b>-\$534,713.19</b>	
<b>Tax collections still to come (2nd installments)</b>	<b>\$184,635.56</b>	
<b>Other tax information</b>		
<b>Waldo's levied tax portion</b>	<b>\$196,535.00</b>	<b>(2017=\$191,600.05)</b>
<b>What we have taken in as of 1/31/2018</b>	<b>-\$146,185.80</b>	
<b><u>What we will receive as an August Settlement</u></b>	<b><u>\$50,349.20</u></b>	<b><u>(2017=\$43,749.06)</u></b>
<b><u>What other jurisdictions levied in Waldo:</u></b>		
<b><u>Wisconsin State:</u></b>	<b><u>\$2.51</u></b>	<b><u>(2017=\$5057.82)</u></b>
<b><u>Sheboygan County:</u></b>	<b><u>\$173,261.61</u></b>	<b><u>(2017=\$174,561.75)</u></b>
<b><u>Sheboygan Falls School District</u></b>	<b><u>\$307,515.32</u></b>	<b><u>(2017=\$306,919.79)</u></b>
<b><u>Lakeshore Technical School</u></b>	<b><u>\$25,407.50</u></b>	<b><u>(2017=\$23,980.00)</u></b>
<b>Significant anticipated income through January</b>		
Due from Utilities tonight	\$6,032.61	
April Transportation Aid 2nd of 4 payments	\$2,527.27	
<b>Upcoming Significant Outlay</b>		
April meeting Clean Water Loan portion	\$50,426.24	
Oct. meeting Clean Water Loan portion	\$7,789.90	