

MINUTES OF THE WALDO WATER & SEWER UTILITY BOARD  
MONDAY, MARCH 12, 2018  
HELD IMMEDIATELY AFTER THE VILLAGE BOARD MEETING

The meeting was called to order at 7:30 p.m. and held in compliance with the Open Meetings Law. Trustees Mike Hintz and Jerry Hammarlund were absent due to work conflicts. Present were Gary Dekker, Mark Spitz and Chris Madgwick. Also present were John & Karen VanEss, John Port and Michelle Brecht.

The Minutes of February 12, 2018 were reviewed and approved after a motion by Chris Madgwick and a second by Mark Spitz.

The Treasurer's Report was reviewed. Some discussion was had regarding the account that had been set up for the water tower painting needs. A year ago this account had been set up to grow for five years. In recent months the Board has decided it is prudent to paint and repair the tower this coming summer. Mark Spitz asked for clarification about the financing of this project. " Will we empty this account and take the remainder of costs from the Operation and Maintenance account? " Michelle shared that after discussing this with the accountant, her understanding is that the Board has two options. Both options do not include any need for loan financing. (1)The Water Tower account can be emptied and the remainder of the costs can be handled from the Operation and Maintenance account. (2) The whole cost can be covered from the Operation and Maintenance account and the Board can use the Water Tower account to become a Water Depreciation account similar to our current Sewer Depreciation account. It is advisable to start such an account, whether we start at zero or use what we have as a springboard. (The Water Tower rent is significant financial help with this project.) The accountant assured Michelle that either action would be feasible. Bruce shared that our accountant is coming to our May Board meetings to update the Board on both the Village and Utility financial situations. These would be excellent questions for him at that time. Motion to approve the Treasurer's Report: Mark Spitz. Seconded: Chris Madgwick. Approved.

The Vouchers were reviewed. Bruce offered information about the Sabel Mechanical bill. He had this company on his radar to come in and inspect the sand filter system since it has never been inspected. When the fine screen froze up, their servicemen were in Sheboygan. He took the opportunity to have them look at the problem and do an inspection. It was troublesome to have the "freeze up", but the inspection was encouraging. They said that mechanically everything looks great. They helped educate Mike Kitzerow and himself on some of the unique aspects of the equipment. The main concern is that the freezing will continue to happen until some insulating is done. They gave some options for that improvement. Bruce and Mike are going to seasonally insulate starting in October using their suggestions. Chris Madgwick made a motion to approve vouchers # 8459-8465 for a total of \$6,196.55. Seconded by Mark Spitz. Approved.

The following covers Bruce's utility report for February.

- All permit limits were met for the Wastewater Plant
- Mike cleaned the bio filters and found them very clean of hair and paper. The Greasezilla additive is working.

- The Board members received a copy of the DNR response to the January 1, 2018 Phosphorus compliance report from Waldo. In short, we have another year before we will need to start using the planned phosphorus removal product and protocol in order to meet our phosphorus limits. This will cost the Utility about \$7000 per year.
- The 3 homes on Pheasant Run are linked with a private forced sewer main. As has happened in the past, it froze up. Bruce and Gary met with them and directed them to someone who could jet it free. They had this done. Gary and Bruce also suggested some possible long term solutions to this problem and were hopeful of some resolution. In the meantime, however, the homeowners have a lawyer that has requested an "Open Records Request". Gary, Bruce and Michelle had a conference call with the Village attorney . Michelle is working on complying with this records request.

There was no correspondence (except the emails related to the frozen sewer main situation).

There were no updates from the Board.

There were no public comments.

Motion to adjourn: Mark Spitz. Seconded: Chris Madgwick. Adjourned 7:55 p.m.