

**MINUTES OF THE VILLAGE OF WALDO**  
**BOARD OF TRUSTEES**  
**MONDAY, MAY 14, 2018**

President Gary Dekker called the meeting to order at 6:17. Certification of compliance with Open Meetings Law was provided. Besides President Dekker, Trustees Mike Hintz, Chris Madgwick, Jerry Hammarlund and Mark Spitz were present. Also present were Rodney Schroeter (*The Review*), Bruce Neerhof, Michelle Brecht, John & Karen VanEss, Brian Wimpler, Scott Liermann, John Port and UW-Extension representative Kevin Struck.

The attendees recited the Pledge to the Flag.

The Minutes of the April 9, 2018 meeting were briefly reviewed. Motion to approve: Mark Spitz. Seconded: Mike Hintz.

The Trustees had received Resolution 2018-01 from the Planning Commission. (Resolution recommending the adoption of the Coordination Plan Addendum) The Trustees now needed an ordinance to formally adopt the Addendum. Mike Hintz made a motion to approve Ordinance #2018-01 and adopt the 10 year update Addendum to the Village of Waldo Coordination plan including the addition of a water tower the easement off of West First Street in the proposed land use map. Seconded by Jerry Hammarlund. Approved unanimously.

An Operator's license application for a new employee at Chissy's Pub and Grille was received. Motion to approve an Operator's license for Heather Allen: Chris Madgwick. Seconded: Mike Hintz. Approved

A request to approve Shirley Spitz as an election inspector (poll worker) was received. Motion to approve of appointing Shirley Spitz to the election inspector team: Chris Madgwick. Seconded: Jerry Hammarlund. Approved.

A copy of the land rental agreement with Luedke Farms was presented. This is a three year contract with an automatic renewal unless one of the parties chooses to alter or decline it. Travis came in personally and provided his agreement on Friday, May 11, 2018. Motion to accept the Land Rental Agreement for the 2018 growing season: Mike Hintz. Seconded: Jerry Hammarlund. Approved.

Facility rental applications were reviewed. Motion to approve as listed: Mark Spitz. Seconded: Jerry Hammarlund. The following were approved:

- Cynthia Arendt, Mem. Hall, June 8th, reception after renewing vows, paid
- Karina Aguirre, Vill. Hall, May 6th, family gathering, paid (came in when Gary was in office & he approved)
- Waldo Fire Dept, Mem. Hall, July 28th, hosting American Freedom Ride
- Karina Aguirre, Village Hall, May 20th, family gathering, payment pending

The Treasurer's Report was reviewed. It will be included at the end of these Minutes. Motion to approve: Chris Madgwick. Seconded: Mark Spitz. Approved.

The Vouchers were reviewed. The total disbursements were above average due to two insurance vouchers for property, liability and worker's compensation coverage. Mark Spitz made a motion to approve vouchers 13848-13882 with online payroll liabilities payments for a total of \$24,525.56. Seconded: Jerry Hammarlund. Approved .

Bruce Neerhof gave an administrative report. It included the following:

1. He has workable proposals for each of the project portions for the Village Hall and Park improvements planned for this summer. Their approval will be addressed in the next two Agenda items.
2. The 125 West First Street trailer property is still unresolved but communication with the Michigan mortgage company owner has been more successful. They now know about the mowing and water bill concerns.
3. The Memorial Hall doors are in the budget to be replaced. The Lions Club president, Tom Reil, shared that the carpenters in their group are willing to order the doors and frames and do the work, if the Village pays for materials. This generous offer is their way of showing appreciation for letting them use the facility every year for their Pork Chop Dinner. The Lions Club members will get the quotes and the Board can evaluate.
4. LRIP forms have been completed & signed and sent to the State for the 2019 High Street project.
5. The flag pole at the Park has been repaired.
6. The Mill Pond Dam inspection is to be done in June

Bruce also shared that he and Michelle had met with Dave Hamann and spoke about the financing options for the upcoming projects and the on-going project needs. Dave is our accountant and will be coming to the June Village and Utility meetings. With no unforeseen disasters, the Village is in excellent financial shape. We should have a \$30,000 surplus this year. The combination of 2 cycles of LRIP funds and the County Transportation Sales Tax will put a significant dent in the High Street resurfacing bills.

A Summary of the upcoming projects was shared. One of the goals was to keep each portion of the repair/maintenance projects under the \$25,000 threshold. This way we didn't need to hire an engineering company or put out bids. Bruce can oversee the projects. The asphalt proposal had a date contingency with it. The bid price is good through May. The cost after that may have to be higher due to fuel prices. The following were approved after motions and seconds as listed.

### 2018 Waldo Project Costs Summary

<u>Project</u>	<u>Contractor</u>	<u>Cost</u>	<u>Motion</u>	<u>Second</u>
Village Hall Ramp, Sidewalk, Steps and Vestibule	Chappa	\$21,215.00	Mark Spitz	Chris Madgwick
Village Hall Parking Lot Sidewalk and Bollards	ZR LLC	\$6,114.00	Chris Madgwick	Jerry Hammarlund
Village Hall Parking Lot Asphalt Paving	NEA	\$24,520.00	Mark Spitz	Jerry Hammarlund
<b>Total Village Hall ADA Accessibility</b>		<b>\$51,849.00</b>		
Park Shelter Grill & Chimney repair	Marshall	\$4,195.00	Chris Madgwick	Jerry Hammarlund
Park Shelter & Restrooms Electrical Upgrade	Guske	\$7,335.00	Mark Spitz	Chris Madgwick
<b>Total Park Shelter &amp; Restroom Upgrades</b>		<b>\$11,530.00</b>		

<b>Total 2018 Project Costs</b>	<b>\$63,379.00</b>
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**Notes:**

- The Village Hall Parking will be marked by Traffic Services
- Mike Kitzerow will do the landscaping
- Handicap signs will be purchased by the Village

Bruce then shared that the tentative plan for 2019 is to make the Village Hall bathrooms ADA compliant and pave High Street. In 2020 the tentative plan is to install a pump house generator. (The Kohler Company and our water dept will be involved with this financing). The MCC (electrical) Board and the Variable frequency drive and all electrical panels need to be upgraded in the Village Hall. The Village office electrical is also going to be changed so that it can have its own heat and air conditioning. This will be saving heating/cooling the whole building when only the office is needed most days. The window replacements came in with a \$22,000 estimate and it is advised that we won't ever see that amount of savings from the investment. They won't be replaced now.

The front yard Blue Spruce was then discussed. It is recommended that we take it down. The ash tree is leafing out, though diseased. Bruce recommended giving the ash tree another year and "see". A Honey Locust tree is

recommended for a tree replacement in the future. Motion to take out the Blue Spruce: Mark Spitz Seconded: Chris Madgwick. Approved with a no vote from Mike Hintz.

Discussions of possible financing options for the pending projects included 3 year financing possibilities, local loans and State Trust Fund Loans. Bruce shared that keeping the maintenance/repair projects under the \$25,000 threshold saves us money in the long run; though we have to pace ourselves a bit because he can't oversee and plan all of them in one year. He gave the example of having the initial investigation of the Village Hall ADA project looked at by the Abacus Engineers. Just to have them draw up the Specs was going to cost \$39,000. The proposed bathroom and storage area for the Village Hall was explained. The Board asked if Bruce thought we could get the bathrooms done this year and the storage part next year. He said he would bring quotes to the June meeting.

The Police Report was shared. Waldo had warnings given for 4 "failure to license dogs" contacts, a defective exhaust and speeding. There were 9 complaints investigated and 17 property checks for 10 hours and 45 miles. A digital speed sign will put up on Hwy V (East First Street). Resurfacing of Hwy 28 and some Hwy PP closures are going to lead to more traffic on that residential stretch. Gary Dekker shared that he spoke with our Police patrol, Jason Liermann. Liermann shared that with new government reporting requirements the officers requested a "Spielmann System" that works with the County system. This improvement's price increase will be covered by the Village of Cascade for the rest of the year. At budget time we will have to keep in mind an increase in our police protection account for next year. It was estimated to him that it will be a \$3-\$5/hour increase. Gary commented that he is glad we have them working on our behalf.

Correspondence included :

- *The Municipality* magazine,
- a notice of a Village Wide Rummage Sale June 1 & 2,
- the Farmer's Market opens for the season May 19th in the Chissy's parking lot

Updates from the Board included Mike Hintz sharing that he had invited Scott Liermann to share a concern with the Board. Scott shared that the retention pond in Hunter's Grove has become overgrown with willows. He suggested that they be killed and then grubbed out. It may not be "technically" a Village problem now but they will be later. The Village will find out who owns the parcel(s) this month.

Public Comment: Brian Wimpler mentioned that the Village should look into cleaning out the scrub brush and weeds south of the cemetery. Scott Liermann asked about the drainage issue on Harmon and 4th street. Some suggestions were given for Bruce to check out. Brian Wimpler asked what would happen next year if someone else wanted to lease the land that Luedke Farms currently rents? He was answered that it could go out for bids. We currently receive \$150 per acre with a three year contract; renewal each of the three years. Harmony House has their open house this weekend, May 19th. It is located at 331 N. Harmon Street. It a rental home for scrap-booking, quilting, retreat weekends or short term stays.

Motion to adjourn: Mike Hintz Seconded: Mark Spitz. Adjourned at 7:30 p.m.

## TREASURER'S REPORT FOR MAY 14, 2018

### VILLAGE GENERAL ACCOUNT

#### Account Balances

Project Fund	\$144,955.30	
General Fund	\$56,613.01	<u>on May 14th after vouchers</u>
Recreation Fund	\$8,399.75	
Cemetery Fund	\$7,119.10	
Mill Pond Dam	\$1,506.61	
Debit	\$1,000.00	<u>after tonight's vouchers</u>
		<u>General Fund same time last year=</u>

**\$31,329.93**

**DEPOSITS IN APRIL**

Second of Four Transportation Aid payments	\$2,527.27
facility rentals	\$1,080.00
burn permits	\$50.00
from "due from Utility" account	\$3,781.16
Building	
Permits	\$0.00
Temporary Liquor licenses	\$15.00
General Fees	\$100.00
Lottery Credit payment	\$4,971.25
dog licenses	\$364.00
Interest on 04/30/2018	\$20.19
<b>TOTAL</b>	<b>\$12,908.87</b>

**Significant anticipated income**

Due from Utilities tonight	\$3,005.41
July 6 Transportation Aid	\$2,527.27
July 24 State Shared Revenue	\$10,879.50
July 30 Computer Aid	\$457.63
August 22 August Settlement (County)	\$45,377.95
Oct 5 Transportation Aid	\$2,527.27
Nov 20 Shared Revenue	\$61,650.50

**Upcoming Significant Outlay**

Oct. meeting Clean Water Loan portion	\$7,789.91
ADA Projects at Village Hall	\$51,849.00
Electrical and grill work done at Park	\$11,530.00