

**MINUTES OF THE VILLAGE OF WALDO
BOARD OF TRUSTEES
MEETING OF SEPTEMBER 10, 2018**

The meeting was called to order at 6:00 p.m. and was in compliance with the Open Meetings Law. President Gary Dekker, Trustees Chris Madgwick, Mike Hintz, Jerry Hammarlund and Mark Spitz were all present. Also in attendance were Bruce Neerhof, Michelle Brecht, WFD chief Jason Parrish, *The Review* correspondent Rodney Schroeter, John Port, John VanEss and Karen VanEss.

Jason Parrish led the group in the Pledge to the Flag. The President reminded the group of the significance of the next day's anniversary of the 9-11 terrorist attack. After the pledge Jason shared some WFD news.

- He began with an invitation to the October 5th annual safety night and fish fry fundraiser. Schwartz fish provides the fish. There will be fire prevention materials available and it is a family friendly event.
- The big news from the department is that their new truck is currently being constructed in Osceola, Wisconsin. It will replace their main engine and WFD hopes to see its arrival by late October of this year. It will be fully funded out of their truck fund. He was happy to share this with the Board and not to be having to ask for financial help. Congratulations to the WFD was shared.
- Jason continued by sharing that the WFD's most precious tool is their membership. They are always looking for membership. They are looking at a program with the State where they can match funds (similar to a 401K program). These funds would reward length of service to members. It has been helping to attract and keep volunteer fire department members. If they choose to implement the program, WFD would need to come to the Board requesting that they be their sponsors. The department currently has 27 members and has served on 30 calls so far this year.
- Another department change pending is the possibility of going with a third party fire inspection service rather than having a WFD member be the designated "Fire Inspector". The service would be paid per inspection and carry their own insurance.
- There's plans for another safety night event in the Spring of 2019. They would like to make this an annual event in April. Last year there was a heroin addiction education evening. This year they are planning a safe driving event focusing on Hwy construction safety ,etc.
- Thursday, September 20th the WFD will join the Sheboygan County Emergency Management for a re-hash of the recent storm event (August 28th). (There were confirmed tornadoes in Cascade and sheer winds in Waldo. The storm caused heavy damages and power outages lasting up to 32 hours in Waldo.)
- Jason shared that a person doesn't have to be a fire fighter to be an asset to the WFD. For example a former school teacher is currently helping them write a grant. Other people step in and help at the fund raising events.

Trustee Mike Hintz asked to be on the record and thanked Jason and the department for doing an awesome job for our community and the surrounding area. President Gary Dekker shared that a recent statistic was published sharing that 3.3 trillion dollars are saved in the U.S. by having volunteer fire departments. He thanked WFD for their help during the recent storm event. Fire departments throughout the County needed to come to Cascade and clear the streets before WE Energies could even come to town. The streets were totally impassable. WFD helped with tree/branch removal in Waldo as well.

The Minutes of August 13, 2018 were reviewed and approved after a motion by Mark Spitz and a second by Jerry Hammarlund. Mike Hintz abstained from voting because he had been absent in August.

Mark Spitz gave an update on the pursuing a State Historical Marker commemorating George Pollard. His research this past month focused on types of markers and the companies that produce them. He still needs to contact the Wisconsin Historical Society to see if they have qualifications or restrictions. The possibility of a sign similar to the Mill Pond sign was mentioned. The Lions helped provide for that sign so they can be a contact for Mark this month. Gary spoke with the High School and they may be able to have a student help with the design. Rodney Schroeter has ideas for the content on the sign. We are going into budget season so the prices Mark was able to bring will give the Board something to plan with. Mark was thanked for his work on this project. No action was taken as more information is being gathered.

The Excel.net contract was reviewed. Some amendments were requested. Chris Madgwick made a motion to have Bruce Neerhof negotiate a counter offer that would include a higher monthly rental fee, but bump the term of contract to 5 years. Seconded by Mike Hintz. Approved.

Resolution 2018-02, a resolution updating the Fee Schedule, was reviewed. The changes being proposed would affect the cost of Special Assessment Letters, Cemetery staking fees and facility rental fees. There was much discussion

over the whole Fee Schedule. Michelle was asked to bring to the Board more specific cost analysis for the rental facilities. Mark Spitz made a motion to table action on Resolution 2018-02 pending more information. Seconded by Jerry Hammarlund. Approved. Jason Parrish left the meeting at this point.

Rental applications were reviewed. An additional application was presented by the clerk. Mark Spitz made a motion to accept all four applications. Seconded by Mike Hintz. Approved.

The Village disbursements were reviewed. Of specific note were checks 14035, 14036, 14037. These payments represent final payments to A.Chappa (ADA work at Village Hall), Guske Electric (Park electrical upgrade), and Northeast Asphalt (blacktopping at Village Hall). The funds to pay for these \$29,105 costs were transferred from the Projects Fund. Mark Spitz made a motion to accept the disbursements from August 14 through September 11, 2018 that included online payroll liabilities checks and voucher numbers 13994 through 14048 for a total of \$48,510.86. Seconded by Chris Madgwick.

The Treasurer's Report was reviewed and approved after a motion by Mark Spitz and a second by Chris Madgwick. (It will be included at the end of these Minutes.)

Bruce Neerhof shared his Administrative Report. It included the following points:

1. This year's Village Hall projects are complete. The Park electrical is complete. The Park chimney and masonry work is due to be done the end of October or early November. Tyler Chappa is coming on Tuesday, September 18th to look at the Village Hall bathroom/storage project and give fresh quotes for budget planning.
2. The dam inspection report is still with the DNR. During the heavy rains on Sunday, August 26th, Dan Schneider offered to show Bruce how to open the gate in case it became necessary. With forecasted heavy rain they opened it 6-7" for the night and closed it at 8:00 a.m. Monday morning. Mike Kitzerow is going to grease the mechanisms for maintenance.
3. Ferrell Gas presented a legal document regarding their road bond with the Village. We presented it to our attorney for review.
4. The heavy storm on the afternoon of August 28th caused tree damage at the Cemetery, Park and Memorial Hall. Jeremy G's Trees was hired to clean up the debris. WFD was also helpful in the Village.

The Police Report was reviewed. Waldo had one citation given for "no valid driver's license: 2nd offense ". There were 2 speeding warnings given, 4 complaints investigated, and 28 property checks. The department logged 10.5 hours and 61 miles. (The extra half hour occurred on 8-30-18 during an alarm check.)

Correspondence included the *Municipality* magazine, and two brochures regarding League of Municipality training opportunities. Gary will be attending the Government 101 session on September 28th in Stevens Point and will donate the driving if anyone else wants to attend with him. Some discussion was had regarding including a per diem for such trainings in next year's budget.

Reports and Updates from the Board included:

1. There's some pot holes that need attention on West Second Street. Bruce said he would tend to that.
2. There are still 2 Planning Commission vacancies. They need to be filled by non-Board members.
3. The empty trailer on West First Street has some tree damage from the storm. Michelle was asked to contact the responsible party.

Motion to adjourn: Mark Spitz Seconded: Mike Hintz Adjourned 7:45 p.m.

VILLAGE TREASURER'S REPORT ON NEXT PAGE

MEETING OF SEPTEMBER 10, 2018

Account Balances	
Project Fund	\$108,285.48
General Fund	\$49,415.65
Recreation Fund	\$8,406.83
Cemetery Fund	\$7,933.55
Mill Pond Dam	\$1,507.55
Debit	\$1,000.00

General Fund last year= \$43,874.36

INCOME & EXPENSES til DECEMBER	
Pending income(see below)	\$70,039.13
current balance (see above)	\$49,415.65
Anticipated cash flow total	\$119,454.78
Cost of running Village estimate	-\$48,000.00
loan payment in October	-\$7,789.91
due to Utilities in December	-\$37,382.31
Subtract restricted city sales tax	-\$10,483.00
Est.available in General Fund 12/31	\$15,799.56

Loan Record- (restricted \$s)	
	\$24,000.00
First A.Chappa bill	-\$6,280.00
First Guske bill	-\$7,465.26
water dept Guske	\$73.00
WE En. Park	-\$1,285.77
Vill. Hall sidewalk	-\$6,114.00
left to "spend"	\$2,927.97
A. Chappa bill	<u>-\$11,025.00</u>
	-\$8,097.03
Project Fund transfer	\$8,097.03

(OF NOTE HERE: The interest on the loan was \$170-it is not in these calculations.)

Significant anticipated income	
Due from Utilities tonight	\$3,261.36
Oct 5 Transportation Aid	\$2,527.27
2nd half sales tax revenue for roads	\$2,600.00
Nov 20 Shared Revenue	\$61,650.50
	<u>\$70,039.13</u>

CAPTITAL PROJECTS UPDATE		
PAID TONIGHT:		
A. Chappa bill	\$3,910.00	FINAL
Guske electric	\$675.00	FINAL
NEA-blacktopping	<u>\$24,520.00</u>	FINAL
Project Fund transfer	\$29,105.00	

PROJECTS FUND TRANSFERS PENDING	
Grill & Chimney work at Park	\$4,195.00
Total pending	\$4,195.00
Est. Project Fund balance 12/31/18	\$104,000.00