

**MINUTES OF THE  
WALDO WATER AND SEWER UTILITY BOARD  
MONDAY, OCTOBER 8, 2018  
(IMMEDIATELY AFTER THE VILLAGE BOARD MEETING)**

President Gary Dekker called the meeting to order at 9:06 p.m. Present were Trustees Chris Madgwick, Mike Hintz, and Mark Spitz. Jerry Hammarlund was absent due to illness. Also present were Michelle Brecht and Bruce Neerhof.

The Minutes were reviewed and approved after a motion by Chris Madgwick and a second by Mike Hintz.

The Disbursements were reviewed. Of note was the Clean Water Fund Loan (interest only) payment of \$22,256.88). Chris Madgwick made a motion to approve vouchers 8541-8553 for a total of \$31,340.66.

Seconded : Mike Hintz. Approved

The Treasurer's Report was reviewed. The annual delinquent utility warning letters have been sent out. According to State Statute, if accounts aren't paid in full by October 31st, the accounts receive a 10% penalty on outstanding balances. If they are still not paid in full by 5:00 p.m. on November 15th, the delinquent amounts are taken out of the Utility "books" and put on the landowners' tax rolls. Motion to approve the Treasurer's Report: Mark Spitz. Seconded: Mike Hintz. Approved.

Operator in Charge of the WWTP shared the following reports from September:

1. The phosphorus reports haven't come in yet but all other permit limits were met for September. The plant has handled the recent heavy rains.
2. The private force-main owners have received quotes and information on the insulation project. The residents were going to talk amongst themselves and get back to Bruce. Nothing to report, yet.
3. Mike Kitzerow is continuing to work on hydrant and valve maintenance through the Village. It is almost completed.
4. Bruce purchased a hand truck to use at the Treatment plant. The necessary phosphorus treatment product will need to be hauled with the hand truck. The product, called RE300, will be ordered soon. By ordering in bulk the utility will save \$600 in freight fees. The bulk amount should last 18 months. It will cost about \$12,00 to supply this product and keep the plant in compliance with the phosphorus limits starting January 1, 2019.

There was no correspondence to share.

There were no updates from the Board members.

There were no public comments (and no "public" this evening).

Motion to adjourn: Mark Spitz. Seconded: Mike Hintz. Adjourned 9:30 p.m.