

MINUTES OF THE WALDO WATER AND SEWER UTILITY BOARD
MEETING OF JANUARY 14, 2019

President Gary Dekker called the meeting to order at 7:18. Trustees Mike Hintz, Chris Madgwick, Jerry Hammarlund and Mark Spitz were all present. Also in attendance was John & Karen VanEss, John Port, Bruce Neerhof and Michelle Brecht. The meeting was held in compliance with the Open Meetings Law.

The Minutes of the December 10, 2018 meeting were approved after a motion by Chris Madgwick and a second by Mark Spitz.

The Capital Projects were then acted on individually.

Motion to approve the Generator purchase from the Kohler Company; with the Water Department paying for \$23,000.00 of the bill: Chris Madgwick. Seconded by Mike Hintz. Approved.

Motion to approve of electrical upgrades at the Village Hall, Fire Department and Well Pump House, done by *Specht Electric*, with the Water Department paying for \$32,000.00 of the bill: Chris Madgwick. Seconded by Jerry Hammarlund. Approved.

Motion to approve of *Municipal Well and Pump* to install a Variable Frequency Drive for a total of \$6952,00 : Mark Spitz. Seconded: Chris Madgwick. Approved (No Village funds involved in this contract.)

Motion to have *Energenics* connect the well pump system with the SCADA system for a cost to not exceed \$1500.00: Chris Madgwick. Seconded: Jerry Hammarlund. Approved.

The Treasurer's Report was reviewed. Of particular note was the absence of penalty charges applied to the end of December bills. Michelle shared that at least 13 people reported not receiving their end of November bills. There was also slow delivery of at least that many online bill pay checks; checks that had cleared bank accounts but were not received by the due date. Motion to approve the Treasurer's Report: Mike Hintz. Seconded: Mark Spitz. Approved.

The Vouchers were reviewed. Mark Spitz made a motion to approve check numbers 8571-8579 for a total of \$9888.40. Seconded by Jerry Hammarlund. Approved.

Bruce shared about the following for his Utility Report:

1. Report on WWTP permit limits for December. Phosphorus limit met using just Greasezilla. Report on generator for pump house and Village Hall. New WPDES permit in effect. No public comment or comments from EPAWWTP-fine screen, recirculating pumps, auto-dialer
2. The fine screen was clogged with a white rag mop that somehow made it through the pumps and into the treatment system.
3. Recirculating pump 4A tripped out and thus tripped out all the recirculating pumps. Energenecs reprogramed the PLC so this will not happen in the future. The cause of recirculating pump 4A is being investigated.
4. During trouble shooting, it was suggested to install a timer to run the fine-screen frequently during frigid weather. During the process of hooking up a timer, a mini PLC was discovered that can run the fine-screen at whatever frequency. This will run the fine-screen even when the float switch does not activate it.
5. The dialer was not sending alarms to Bruce. The MISSION system (already installed for other uses) is able to be set up as the dialer. The landline is no longer necessary at the Treatment plant. Phone changes are in the works.
6. Well house pressure tank replacement.
7. The current one was leaking. New one has an epoxy finish to prevent rusting. Rusting is why the leak developed.
8. Late water/sewer bills forgiven last month due to postal problems.

Motion to Adjourn: Mark Spitz. Seconded: Jerry Hammarlund. Adjourned 7:43 p.m.

