

VILLAGE OF WALDO  
BOARD OF REVIEW  
THURSDAY, MAY 30, 2019  
5:00 P.M. (Must be in session a minimum of 2 hours)  
WALDO VILLAGE HALL  
810 W. SECOND STREET  
WALDO, WISCONSIN 53093

AGENDA

1. Call to order.
2. Roll call.
3. Confirmation of BOR and Open Meetings Notices
- 4. Select Chairman for BOR (voice vote)**
5. Verify mandatory training requirements (Affidavit for 2 plus non-voting Michelle)
  
6. Verify Village has ordinance for confidentiality of income and expense information to the assessor under State Statute sec. 70.47(7) (af). (hand out copies to Board)
7. Verify policy regarding procedure for sworn telephone & sworn written testimony (approved of this in 2017)
8. Verify policy regarding the procedure for waiver of Board of Review hearing requests (approved of this in 2017)
9. Receipt of Assessment Roll by clerk from Assessor
10. Receive the Assessment roll and sworn statement of Assessor.
11. Examine the roll.
12. Discussion/Action to certify any corrections of error under state law 70.43 (if necessary)
13. Discussion/Action to verify with the Assessor that open book changes are included in the assessment roll.
14. Allow taxpayers to examine assessment data (if pertinent)
15. Consider and BOR waivers, requests, subpoenas, or act on any other legally allowed/required BOR matters (if pertinent)
16. Review any Notices of Intent to File Objection (if necessary)
17. Proceed to hear objections, if any, and if proper notice/waivers have been received
18. Board may temporarily adjourn but remain in the building.
19. If temporarily adjourned, BOR will reconvene.
20. Consider/act on scheduling additional BOR date(s) (if necessary)
21. Adjourn (to future date or for the year) (voice vote not roll call)

A quorum of members of other Waldo Boards will be in attendance at the above-stated meeting to gather information; no action will be taken other than related to the Board of Review proceedings.

**\*\*In the event that there are no residents requiring BOR attention, the BOR will temporarily adjourn at item #17. The BOR will reconvene for official adjournment at the end of the required two-hour session.**

Persons with disabilities needing assistance to attend/participate in the above meeting should contact the Village Clerk at 920-528-8121 prior to the meeting so that appropriate accommodations can be made.

