

MINUTES OF THE WALDO BOARD OF TRUSTEES
MONDAY, MARCH 11, 2019

President Gary Dekker called the meeting to order at 6:00 p.m. It was held in compliance with the Open Meetings Law. Trustees Mike Hintz, Chris Madgwick and Mark Spitz were present; Jerry Hammarlund was absent. Also in attendance were Bruce Neerhof, Michelle Brecht, Rodney Schroeter (*The Review*), John Port, Karen and John VanEss.

The Minutes from the February 11, 2019 meeting were reviewed and approved after a motion by Chris Madgwick and a second by Mark Spitz.

The Waldo Lions were granted the use of the Memorial Hall for their annual Lions Club Pork Chop Dinner, at no charge, after a motion by Mike Hintz and a second by Chris Madgwick. President Dekker shared that the Lions Club has helped us put new, secure steel doors at the rear fire exits of the Memorial Hall.

The rental applications were reviewed and approved after a motion by Chris Madgwick and a second by Mark Spitz. They included : Beatriz Garcia, non-resident, Mem. Hall, 1/2 day Sat. June 1 & whole day June 2, family party, paid

Brian Triphan, resident, Park, August 1, annual family reunion in Waldo, paid

Bruce Neerhof shared that he had spoken to Greg Schnell from the County Highway Department and the NorthEast Asphalt bid for the High Street project was still compliant for LRIP funds. He said that the County could do the 2 foot wide shoulder on a time and materials basis and be competitive. Bruce recommended that the Board award the bid for the High Street project Prep Work, Scratch Course, Wedging & 2" HMA Overlay to NorthEast Asphalt for a total of \$49,706.00. He also recommended that the Board secure the County to do the 2 foot wide shoulder on a time and materials basis. It was asked if the County would be able to finish the shoulder in a timely fashion as to not have the project dragged out. Bruce was confident that efficient timing could be worked out. It was also asked if we would be able to stay within budget with the 2 foot wide shoulder done by the County. Greg Schnell said that they won't go above the NorthEast Asphalt quote of \$4,237.00. We budgeted \$50,000.00 for the road project. \$5000 will be refunded by LRIP and \$10,000 will be refunded by County Sales Tax; so we are well within budget. Mike Hintz made a motion to go with Bruce Neerhof's recommendation and award the 2 foot shoulder work to the County and the rest of the High Street road project to NorthEast Asphalt. Seconded by Chris Madgwick. Approved.

The JD Trucking garbage disposal contract is reviewed for annual renewal by April 1st of every year. Peter Degroff is agreeable to continue the current contract, if the Board is also agreeable. It was commented that it is great to have them serve our community and that they do more than gather garbage. Gratitude was extended toward them for not charging us for the two dumpsters used by the Waldo Fire Dept. brat fry last weekend, for example. Motion to renew JD Trucking garbage contract at the current rate was made by Mike Hintz. Seconded by Chris Madgwick. Approved.

The 29 acres of farmland behind the Treatment Plant is currently leased out to Luedke Farms. The previous leases have been three year leases with annual agreements to renew. It is time to start another contract. Discussion included whether we should contract for three years if we hope to see development in that area. Both Gary and Bruce shared that if a development were to be initiated, there would be time eaten up with Planning meetings, etc. They felt safe to offer another three year contract. It was shared that Travis Luedke has already expressed a desire to continue the contract without time or financial changes. Bruce also shared that we are getting a "premium rental fee" for the property as well. Mike Hintz made a motion to extend another three year contract to Luedke Farms, Travis Luedke manager, at the current contract stipulations. Seconded by Mark Spitz. Approved.

An amendment to Chapter 40 of the current Waldo Code was introduced as Ordinance 2019-01. In August the Wisconsin State Historical Society completed their multi-year project of updating the Record Retention Schedule. Ordinance 2019-01 will bring us into compliance with their Record Retention Schedule and rules. Motion to approve Ordinance 2019-01 was made by Chris Madgwick. Seconded by Mark Spitz. Approved. It will take effect on March 15, 2019 after publication in *The Review*.

Item #10 was addressed. On the agenda it was listed as "Review/act on Trustee Training Opportunity Through the League". Michelle apologized for poorly wording the agenda. At the time of the agenda posting the League offering was the only one available. According to our budget and practice, the Board tries to get some training in annually. The agenda shouldn't have listed "the League". Because of this mishap on the part of the Clerk, the Board will need to address the League offering first and then discuss other training opportunities and try to plan ahead. Discussion about the training offerings, dates, curriculum and schedules ensued. Registrations should be made by the end of the current month. Mike Hintz made a motion that the Village Board approve and pay for any available members to attend the League training on June 21, in Appleton; and to let the Clerk know by the end of the month. Seconded by Mark Spitz. Approved. Chris Madgwick made a motion that any Village Board members who are unable to attend the League training opportunities may choose to attend the evening Annual Public Officials Program On April 29th, in DePere and the Village will pay for this training as well. Seconded by Mark Spitz. Approved.

Disbursements were reviewed. Of note were the February tax settlement checks (to Sheboygan County, Sheboygan Falls School District & Lakeshore Technical College), the purchase & installation costs for the Memorial Hall doors, LED motion sensor lights for parking lot, and new (budgeted) refrigerator for the Village Hall. Mike Hintz made a motion to approve checks #14279-14306 and online payroll liabilities payments for a total of \$125,941.40. Seconded by Mark Spitz. Approved.

The Treasurer's Report was reviewed. Of specific note was the loan paperwork at Waldo State Bank will be finished this week and the \$125,000.00 will be deposited into the Village General account. The first loan payment will be in September 2019. The new Village truck purchase will be allocated to these funds when they are deposited. Motion to approve the Treasurer's Report was made by Chris Madgwick. Seconded by Mark Spitz. Approved.

Bruce Neerhof gave an administrative report on the Village. It included the following:

- Village Hall ADA bathrooms are on schedule to be completed by the end of March. The Park chimney project is on hold until warmer weather. There is a heat resistant concrete that they want to use at the grill and it needs warmer weather for installation. Further Park reservations are on hold until this is done.
- Four LED motion sensor lights were installed for the parking areas on Harmon Street and the alley. A rebate of \$200 will be coming in 5-6 weeks from Focus on Energy for installing LED.
- Engineers are continuing to work on the new subdivision. An advertisement was lot sales was seen in the paper. Bruce emailed Hillcrest about this being premature since the plans haven't come before the Plan Commission and Village Board. The response was the advertisement was considered "pre-advertising" pending the Village Board's approval.
- Sand Barrels in the Village were a concern last month. There are three barrels. The only one that has been used has been the one by the Village Hall. The post office walkways have been a concern and it was asked if one of them could be moved to that location. Mike dumped sand there last week and will try to put a barrel closer to the post office next year.
- The Ford Ranger has a recalled air bag. President Dekker said he would take the truck in for that replacement. The green truck and the Ford Ranger will then be cleaned up and put up for sale.

The Police Report was reviewed. It included 1 warning for speeding, 13 property checks, 4 winter parking citations, and 2 complaints investigated for 44 miles and 10 hours logged.

Correspondence from the Clerk included:

- *Municipality* magazine from The League of Municipalities
- *Sheboygan: Someplace Better* magazine
- Notice for upcoming Sex Trafficant presentations by Sheboygan County Sheriff's Department detective
- More inclusions for the Waldo pictorial history created by Jean Bonhoff
- Notice of an upcoming live Board of Review training on April 18th in Howard's Grove. When more detail is available, the Clerk will email the Board members. It is time for the Board to renew their training. A C.D. of the training and test will also be available for Board members to use.

Reports and Updates from the Board included:

- Chris Madgwick shared his concern with the illegal parking along Hwy 28 during the brat fry. The area directly in front of the Memorial Hall was full again this year, leaving only one lane worth of travel space on a hill. It was extremely dangerous for him to back out of his driveway there. Can the Village put up more signage during such events. Bruce is going to check on this.

Public Comment

- John Port recommended that the Board consider having the loan payments on the new WSB loan always be in September since that would be smoother financially.
- John Port also said that he wouldn't have introduced extra training opportunities during agenda item #11. President Gary Dekker thanked him for his input.

Motion to adjourn: Mike Hintz. Seconded: Chris Madgwick. Adjourned at 6:50 p.m.

ACCOUNT BALANCES	
March 11, 2019	
PROJECT FUND	128,982.79
GENERAL FUND	125,551.30
RECREATION FUND	8,417.25
CEMETERY FUND	8,248.43
MILL POND DAM	1,509.45
DEBIT	1,099.94