

MINUTES OF THE VILLAGE OF WALDO
BOARD OF TRUSTEES
MONDAY, MAY 13, 2019

The meeting was held in compliance with the Open Meetings Law. President Gary Dekker called the meeting to order at 6:00 p.m. In attendance were President Dekker, Mark Spitz, Bruce Neerhof, Chris Madgwick, Mike Hintz, Jerry Hammarlund, Rodney (from The Review), John Port, John & Karen VanEss, Fire Chief Jason Parrish, WFD Brandon Berth, WFD Eric Knutson. Clerk Michelle Brecht was absent. President Dekker led in the pledge to the Flag.

The Minutes of the April 8, 2019 meeting were reviewed and approved after a motion by Chris Madgwick and a second by Mike Hintz.

Brandon Berth gave updates on the progress of the WFD Length of Service Award (LOSA) program. The Village Board asked for the committee to be sure and include the following in their program: (1) Background checks, (2) C-Cap checks, (3) Drivers' License checks, (4) Felony checks. The Board also asked for a written copy of the Department's Standard Operating Procedures. The LOSA program is hopefully going to be a valuable recruiting tool, but also help longevity of service by rewarding valuable participation and length of service. It was mentioned that approximately \$800 should be put in the Village budget for this next year.

Rental applications were reviewed and approved by a motion from Chris Madgwick and a second from Mark Spitz. The applications included the following:

- Lori Murray, resident, Park, June 8th, paid
- Erin Gritt, non-resident, Mem. Hall, graduation party, paid

The Vouchers were reviewed. Two important contract-based invoices did not arrive in time to include with this report. Permission was requested to pay McClone Insurance and Cascade Police invoices before next month's meeting. Chris Madgwick made a motion to approve vouchers 14345-14382 including online payroll liabilities payments for a total of \$38,749.94 and to approve payment of the McClone Insurance & Cascade Police invoices before the next meeting. Seconded by Jerry Hammarlund. Approved.

The Treasurer's Report was reviewed. Of note was an updated listing of Upcoming Revenue for the rest of 2019. In particular was the new way of receiving our Personal Property Tax payment. It will be frozen at the 2017 rate and will now be received as a separate payment rather than included within other intergovernmental revenues. Waldo received \$923 from the State in April. The Report also included a 2019 Projects chart. A copy of the report will be included at the end of these Minutes. Motion to approve the Treasurer's Report: Chris Madgwick. Seconded: Mark Spitz. Approved.

Bruce Neerhof gave an Administrative Report for the month of April. It included:

- An update on the Village Hall ADA restrooms: They are now complete except for some pending plumbing work on the urinal and the removal of the old toilet in the former ladies' room. Tyler from A.Chappa is also working up project plans for the storage room adjacent to the new ladies' room.
- Mill Pond Association cut down trees on the north berm. Bruce will consult with Mike Kitzerow on removing the stumps and replacing the voids with clay soil.

- Red Tail Loop and Pheasant Run have had a rough spring with their gravel roads. A temporary fix was done. The Sheboygan County highway department will be repairing the road the week of May 20th weather permitting
- There was no update on the Hillcrest subdivision
- High Street Project will be done on May 30th and 31st. Residents and businesses have been notified. The County will come after this and complete the shouldering of the Street.

Item #9 was “update on etched glass”. Chris Madgwick reported that he is still working on this.. He is getting measurements and pictures and working on either a stained or etched glass window. He estimates its cost at \$750.

The Police Report was reviewed. It included the following:

- They received a \$4000 equipment grant in 2018. It was used to replace the laptop in the squad. They recently learned that they will be receiving another \$4000 equipment grant for 2019. More updates will come.
- Waldo had one \$175.30 citation for failure to yield right of way at a stop sign
- 4 warnings were given that included license non-registration, no proof of insurance, dog license required & speeding
- There were 22 property checks
- There was one traffic accident at Mill Street & First Street intersection
- There were 5 complaints investigated
- Logged 10 hours and 37 miles

Correspondence from the Clerk included the Municipality magazine.

Gary shared the following on behalf of the Board. He sent a letter to the Lions thanking them for their donation of doors for Memorial Hall. He also acknowledged Waldo State Bank for organizing a Community Clean Up Event.

The controversial building permit from 2017 has been settled.

Trustees shared about their recent training opportunities. Gary and Mike went to a 3 hour Board of Review training in Howards Grove, Chris went to a training of municipal leaders session in Green Bay, and Gary went to a 3 day event sponsored by the League of Municipality Insurance. The League event is offered free every year for one member from our municipality Board or office.

Motion to adjourn: Mark Spitz. Seconded: Chris Madgwick. Adjourned at 6:49 p.m. **UPCOMING REVENUE**

ACCOUNT BALANCES

PROJECT FUND	\$129,241.59	new separate payment P.P	923.00
GENERAL FUND	\$56,855.92	6/1 DNR grant	\$809.00
RECREATION FUND	\$8,420.77	7/6 Transportation Aid	\$2,444.55
CEMETERY FUND	\$9,303.51	7/24 State Shared	\$11,017.63
MILL POND DAM	\$1,510.38	7/30 computer aid	\$468.00
DEBIT	\$1,000.00 after vouchers	8/22 County Tax Settlement	\$47,857.74
		11/20 State Shared Revenue	\$62,433.26

2019 PROJECT PLANS

	Current Project Est.	January Village Cost Estimates	Current Village Estimates	Current Status	
Village of Waldo Four Year Outlay Plan	Total Cost		Village Cost		Utility Cost
Used One-Ton Truck with dump and lift gate	\$15,000	\$12,000	\$11,499.50	\$11,499.50	
High Street paving (NEA and County)	\$54,300	\$50,000	\$39,300		
Village Hall Electrical upgrades& generator install	\$44,000	\$11,000	\$11,000		\$35,469
Emergency Generator	\$31,000	\$8,000	\$8,000		\$23,000
Pump House MCC replacement & Pump VFD	\$7,000				\$7,000
Obtain Water Tower property	\$15,000				\$15,000
Village Hall ADA restrooms	\$25,000	\$25,000	\$25,000.00	\$12,496.50	
Village Hall Storage Room	\$8,000	\$8,000	\$8,000		-
Village Hall HVAC upgrade	\$12,000	\$12,000	\$11,100	\$11,100	
Cemetery expansion	\$15,000	\$15,000	\$15,000		
Total	\$226,300	\$141,000	\$127,900	\$35,105.00	\$80,469

NOTE: Truck sales: Sale of Ford Ranger=Village profit of \$1400.00- deposited today, May 13th. This is not shown on this report.

High Street \$54,300.00 Remaining WSB Loan Funds: \$89,895.00
 LRIP & Cty Aid -\$15,000.00
 Village Outlay \$39,300.00