

**MEETING MINUTES  
WALDO WATER & SEWER UTILITY COMMISSION  
MONDAY, SEPTEMBER 9, 2019**

In the (planned) absence of President Gary Dekker, Mike Hintz led the meeting. In attendance at the meeting were Mike Hintz, Chris Madgwick, Jerry Hammarlund, Mark Spitz, Michelle Brecht, Bruce Neerhof and John VanEss.

**(1)** It was called to order at 6:55.

**(2)** It was in compliance with the Open Meetings Law.

**(3)** The Minutes of the August 12, 2019 meeting were reviewed and approved after a motion by Chris Madgwick and a second by Mark Spitz.

**(4)** The following was included in Bruce Neerhof's Utility and lab reports:

**August 2019 Utility Report**

- All wastewater permit limits were met. (graphs were presented)
- Ballasts replaced on UV module. They will cost \$759 versus new fixtures @\$3000
- Chlorine scale was not recording to SCADA. Problem was resolved.
- Influent sampler compressor installed by Mike Kitzerow.
- Cross Connections inspections in progress. All but one were done on September 4<sup>th</sup>. M/R Racing were out of town so they will try and do their inspection when in the area.
- Private Well permitting packets can be mailed out as soon as the cover letter is approved (on this agenda). All DNR Water Utility mandates will then be addressed from the inspection report.
- Michelle sent out letters to force main owners on Pheasant Run to remind them of their ownership going into winter. (This is an annual letter.)
- Phosphorus update. The President of Arpin, Wisconsin was given Bruce's contact by the MSA engineering firm. Arpin also has a sand filter treatment system and needs help with phosphorus removal. They asked questions about the pilot study Bruce successfully implemented using RE 300. Arpin is going to try a similar avenue, using the MSA Engineering. The President of Arpin is going to keep Bruce apprised of their progress.

**(5)** The Board reviewed the cover letter for the well permitting packets required by the DNR. The packet samples had been approved a few months ago. The Board wanted the cover letter edited. Chris Madgwick made a motion to approve the updated cover letter as presented. Jerry Hammarlund seconded. Approved.

**(6)** Monthly Vouchers: Motion to approve checks #8652-8661 for a total of \$10,095.68 was made by Chris Madgwick. Seconded by Mark Spitz. Approved.

Treasurer's Reports: A Profit and Loss to date report was shared. It included a comparison to 2018. Another report included the account balances listing and the billing software receivables. It was noted that the Verizon wireless water tower rent was increased by 2.99% (up by \$73.03/month). Motion to approve the Treasurer's Reports was made by Chris Madgwick. Seconded by Jerry Hammarlund. Approved.

**(7)** There was no correspondence

**(8)** There were no updates from the Board

**(9)** There were no public comments

**(10)** Motion to adjourn: Mark Spitz Seconded: Chris Madgwick. Adjourned at 7:00 p.m.

