

MEETING MINUTES
VILLAGE OF WALDO BOARD OF TRUSTEES
MONDAY, SEPTEMBER 9, 2019

(1) In the (planned) absence of President Gary Dekker, Trustee Mike Hintz called the meeting to order. (2) The meeting was held in compliance with the Open Meetings Law. In attendance were Trustees Mike Hintz, Chris Madgwick, Jerry Hammarlund and Mark Spitz. Also in attendance were Bruce Neerhof, clerk-treasurer Michelle Brecht, Jason Parrish (WFD Chief), Jim Parrish (representing Kvindlog Services & WFD), Rodney Schroeter (*The Review*) and John VanEss.

(3) Jason Parrish led the group in the pledge to the flag in remembrance of all those who lost their lives on 911.

(4) The Minutes of the August 12, 2019 meeting were approved after a motion by Chris Madgwick and a second by Jerry Hammarlund.

(5) The Minutes of the Special Meeting of August 26, 2019 were reviewed. Mike Hintz requested that an edit be included in the approved version. The group agreed that it would be preferable to list the Plan Commission members by name in the list of those in attendance. Motion to approve the Minutes with the addition of the Plan Commission members individual names listed : Chris Madgwick. Seconded: Jerry Hammarlund. Approved.

(6) Jim Parrish was invited to speak to the Board. Kvindlog Services would like to have radio control racing events on Saturdays from October-May in the Memorial Hall. There would be a small attendance fee, some simple concessions, and no alcohol. The owner of the New Holstein racing event has decided to scale down his business commitments and will no longer be holding such racing. He regularly had 50-60 in attendance. Jim estimates that similar events in Waldo would be able to draw that many. It would provide a family friendly event. People can bring their own equipment or rent some of theirs. The Village and the Parrish's had worked on an agreement proposal draft and it was available for review. Chris Madgwick made a motion to approve the Proposal Letter from President Dekker pending the Kvindlog's startup date. There was some discussion about the necessity of a security deposit. It was shared that the costs being charged are in line with our fee schedule and Jim Parrish felt they were reasonable. Mark Spitz seconded the motion. Approved.

(7) The annual Halloween sanctioned Trick /Treat date and time were proposed. Some party plans are pending at the Memorial Hall. Typically the party is from 7-9 p.m. Mark Spitz made a motion to approve Saturday, October 26, 2019 from 4:00-7:00 pm for Village Trick or Treating with approval of a possible party following at Memorial Hall. Seconded by Jerry Hammarlund. Approved.

(8) Bruce Neerhof gave an update on the proposed storage closet on the north end of the Village Hall meeting room. A construction proposal from JKE Construction & Remodeling was reviewed. Bruce also shared that he had contacted Guske Electric to alter one of the light fixtures in order to have proper lighting in the storage space. Chris Madgwick made a motion to approve the construction proposal from JKE and the hiring of Guske Electric for the lighting alteration; for a total to not exceed \$5000. Seconded Mark Spitz. Approved.

(9) Mike Hintz explained that the Homestead of Waldo Development would require infrastructure inspections that are out of the scope of Bruce Neerhof's Building Inspector certifications. While he is qualified to do the infrastructure inspections, he would need to be hired in that capacity. The Village would pay him \$50/hour and then Hillcrest Builders would reimburse the Village. The Village can also hire an outside Engineer but this is more economical; and Bruce is willing to do the service. It was also mentioned that it is helpful to have his eyes on the job sites as well. Chris Madgwick made a motion to hire Bruce Neerhof as the Project Manager Inspector at the Homestead of Waldo Development site. Seconded by Jerry Hammarlund. Approved.

(10) Bruce Neerhof reviewed the past discussions regarding upgrading the street lights to LED. The initial proposal had been confusing. After meeting with a We Energies representative, he is clearer on what is before the Board. The initial cost from the Village is \$10,790 for installation. It will take 8 years and 2 months to payback this investment and then we will save \$5000 per year. WE Energies will continue to be responsible for site maintenance and fixture replacements. The funds will be taken out of the Capital Project loan proceeds. The cemetery expansion will be put on hold. Motion to have WE Energies install LED street lighting in Waldo; using WSB Capital Outlay funds was made by Chris Madgwick. Seconded by Jerry Hammarlund. Chris Madgwick, Mike Hintz, Jerry Hammarlund voted "yes". Mark Spitz voted "no". Motion passed.

(11) A non-resident has asked the Clerk to reserve Dec. 28, 2019 for a wedding reception. Her record is clear. She has Village connections but is not a resident herself. All the paperwork and payments are still pending. If another

renter desires the same day, she will be contacted. However, she will not be guaranteed the rental without completion of the application and payments. Chris Madgwick made a motion to approve this rental based upon completion of paperwork and payment. Seconded Jerry Hammarlund. Approved.

(12) Disbursements were reviewed. Motion to approve checks #14487-14531 plus online payroll liabilities payments for a total of \$105,441.97 was made by Mark Spitz. Seconded by Chris Madgwick. Approved.

The Treasurer's Reports included a Profit and Loss report on the Waldo State Bank loan proceeds. We currently have \$18,276.56 left for our projects. Tonight \$15,790 has been approved for disbursal. Another report that was shared was the Profit and Loss Budget versus Actual. Upcoming Revenue includes one Transportation Aid payment for \$2445.67 and the State Shared Revenue payment of \$62,433. Motion to approve the Treasurer's Reports: Chris Madgwick. Seconded by Mark Spitz. Approved.

(13) August 2019 Administrative Report

1. New Women's restroom toilet/venting problem. The plumber is coming. Repairs are within warranty.
2. Village Park Village garage overhead door problem. A repairman has been called
3. Update on Streetlights LED lights. Payback is Eight years and two months to pay for lights & installation costs. Approximately \$5000/year savings after payback.
4. Dean Buelke has been allowed to borrow some scaffolding to complete the repairs and painting of the outside of the Fire Department. The use of the scaffolding will save on the multiple Lift-X rentals that the project would demand. This will take a large pressure off of Dean.

(14) The Police Report was not available

(15) Correspondence from the Clerk included:

- The Municipality magazine for the Trustees
- A letter explaining the Police Explorer program and information to share with potential participants
- A letter from Pastor Daniel Wiersma from Grace Bible Church in Adell. They are setting up Pickle Ball opportunities in their gym and want to invite our community. They are also providing the "Grief Share" series.
- Our IT support is coming next week and will be bringing some options to help our Trustees get their secure emails set up properly
- Galan Gatzke has had a lifetime of service in Waldo. Just recently he retired from another season on the Plan Commission. A thank you note was circulated. A desire to do more than this as a recognition of his service to Waldo was shared. The clerk was asked to put this on next month's agenda.

(16) Reports and Updates from the Board

- Mike Hintz shared a poster advertising the Community Baby Shower the Board waived the Village Hall rental fee for. It will be on Sunday, September 22nd and the funds and gifts will be for the Anchor of Hope center in Sheboygan. Anchor of Hope helps women with crisis pregnancies.
- Mike Hintz also shared that October 4th is the annual WFD Family Fire Safety night and the "best fish fry in the world". He asked Jason Parrish to pass out posters for the event and share with the group. Jason shared that the WFD Auxiliary has decided to use the funds raised on October 4th to start a scholarship for a student in the WFD service area who is committed to training in the EMS, Police or Fire areas.

(17) Motion to adjourn: Mark Spitz Seconded: Chris Madgwick Adjourned at 6:50