

**MINUTES OF THE WALDO WATER & SEWER UTILITY BOARD
MONDAY FEBRUARY 10, 2020
IMMEDIATELY FOLLOWING THE VILLAGE BOARD MEETING**

1. The meeting was called to order by President Gary Dekker at 6:41p.m. Trustees Mark Spitz, Jerry Hammarlund, Chris Madgwick and Mike Hintz were present. Also in attendance were Michelle Brecht, Bruce Neerhof, John Port and Karen & John VanEss.
2. The meeting was held in compliance with the Open Meetings Law.
3. The Minutes of the January 13, 2020 meeting were approved after a motion by Mark Spitz and a second by Jerry Hammarlund.
4. Bruce Neerhof shared reports on the Utility operations. They included the following:
 - Lab graphs were shared. All wastewater permit limits were met in January.
 - Sand Filter number #2 is now being rested until spring and then will be flushed.
 - Mike Kitzerow is prioritizing water meter change-outs.
 - The DNR has approved of our Phosphorus Plan. The product RE300 is not needed yet, but there's the possibility of a bulk order being combined by at least nearby treatment plants. This would be a significant shipping savings for all involved. There's not a shelf life expiration, so early delivery like this would be beneficial.
 - The water tower mixer continues to keep the water above freezing.
 - The newly installed forced sewer mains at the Strawberry Drive cul de sac are being well insulated.
5. The disbursements were reviewed. Michelle shared that the new BEACON software and USTI software changes are in process. A few of the disbursements reflected this. Some discussion was had regarding upcoming communications with the community regarding some billing changes. Utility bills will not rise; but we will soon be able to read meters monthly. That change will shift the look of the bills. Fixed charges will be split into monthly portions rather than seen only on two bills per quarter. Chris Madgwick made a motion to approve checks numbered 8704-8718 for a total of \$13,882.88. Mark Spitz seconded. Approved.

The Treasurer's Report was reviewed and approved after a motion by Mike Hintz and a second by Chris Madgwick.
6. There was no correspondence from the clerk.
7. There were no updates from the Board.
8. Public Comment: John Port shared approval of the upcoming billing changes.
9. Motion to Adjourn: Chris Madgwick. Seconded: Mark Spitz. Adjourned 7:25,