

Village of Waldo
Sheboygan County, Wisconsin

**AN ORDINANCE AMENDING CHAPTER 10 OF THE
VILLAGE OF WALDO MUNICIPAL CODE
REGARDING THE VILLAGE PLAN COMMISSION**

WHEREAS, Article I of Chapter 10 of the Village of Waldo Municipal Code currently provides for the makeup, procedures, authority and other specifics concerning the Village Plan Commission; and

WHEREAS, the Village Board desires to revise such provisions in order to better define the Commission's makeup and duties; and

WHEREAS, the Village Board determines that the enactment of this ordinance is authorized pursuant to §§ 61.35 and 62.23, Wis. Stats., and will protect and promote the health, safety, and general welfare of residents and landowners within the Village;

NOW, THEREFORE, the Village Board of the Village of Waldo, Sheboygan County, Wisconsin, does ordain as follows:

Section 1. Amending Code. Sections 10-2 through 10-4 of the Village of Waldo Municipal Code are amended to read in their entirety as set forth on the attachment.

Section 2. Severability. Should any portion of this ordinance or the affected municipal code be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder shall not be affected.

Section 3. Effective Date. This ordinance shall take effect the day after publication or posting.

Enacted on: March 9, 2020

VILLAGE OF WALDO

By: _____

Gary R. Dekker
Gary R. Dekker, President

By: _____

Michelle Brecht
Michelle Brecht, Clerk/Treasurer

CLERK'S CERTIFICATE OF ENACTMENT

I hereby certify that the foregoing ordinance was duly enacted by the Village Board of the Village of Waldo on the date indicated above.

Dated: March 9, 2020

Michelle Brecht
Michelle Brecht, Village Clerk/Treasurer

Posted/Published on: March 10, 2020 by AGB.

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[Village of Waldo Plan Commission]

§ 10-2. Membership; Terms of Office; Vacancies; Compensation; Oath

- A. The Village Plan Commission shall consist of five members as follows:
 - 1. The Village President, who shall either be or designate the presiding officer (Commission Chair).
 - 2. One (1) Village Trustee, elected by a majority vote of the Village Board, to serve a term of not more than 3 years, ending on April 30.
 - 3. Three (3) members-at-large (“citizen” members”) appointed by the Village President, who shall be persons of recognized experience and qualifications and either Village residents, landowners or business owners, but not Village officials.
 - 4. Up to two alternates may also be appointed (in the same fashion and with the same qualifications as citizen members) to fill in during a temporary absence or inability to act of any Commission member.
- B. Citizen members shall hold office for staggered terms of three (3) year each, commencing on May 1 and ending on April 30. Members may be reappointed for additional terms.
- C. Vacancies shall be filled in the same manner as the initial appointment, to fill out the unexpired term of the former member.
- D. Compensation shall be as set forth in Chapter A216, Waldo Code, for Village Plan Commission members.
- E. Citizen members shall take the official oath required by §19.01, Wis. Stats., which shall be filed with the Village Clerk.

§ 10-3. Personnel; Meetings; Quorum.

- A. Recording Secretary. The Village Clerk, or the Clerk’s designee, shall act as recording secretary and records custodian for the Commission to: prepare its correspondence; receive and file all referrals, applications, papers, and records; prepare, publish, and mail all required notices; and prepare and retain minutes and records of its proceedings.

- B. Other Assistance. When requested by the Commission the Village Administrator, Building Inspector, Attorney, Engineer or other Village staff or agents shall attend meetings to provide technical assistance, legal advice or other services as needed.
- C. Meetings. The Plan Commission shall meet at least annually, and more often as needed as determined by the Village Clerk or pursuant to the request of the Village Board. Special meetings may be called by the Commission Chair or upon the written request of three (3) members of the Commission to the Village Clerk.
- D. Quorum. Three members shall constitute a quorum, but all actions shall require the affirmative approval of a majority of the Commission membership.

§ 10-4. Jurisdiction; Powers; Duties. The Plan Commission shall have the following jurisdiction, powers and duties, in addition to those prescribed in §§ 62.23 and Ch. 236, Wis. Stats.:

- A. Propose or review and recommend text and map amendments to the Village Zoning Code for consideration and final action by the Village Board.
- B. Prepare and recommend to the Village Board land division regulations and amendments in accordance with § 236.45, Wis. Stats.
- C. Review and make recommendations to the Village Board concerning conditional use permit applications.