

MINUTES OF THE WALDO WATER & SEWER UTILITY BOARD
MONDAY MARCH 9, 2020
HELD FOLLOWING THE VILLAGE BOARD OF TRUSTEES MEETING

1. President Gary Dekker called the meeting to order at 6:45 p.m. In attendance were Trustees Mark Spitz, Jerry Hammarlund, Chris Madgwick and Mike Hintz. Also in attendance were Bruce Neerhof, Michelle Brecht, Jason Parrish and John Port.
2. The meeting was held in compliance with the Open Meetings Law.
3. The Minutes from the February 10, 2020 meeting were approved after a motion by Chris Madgwick and a second by Jerry Hammarlund.
4. Bruce Neerhof shared a report on Utility Operations and Lab Reports. It included graphs showing that all the wastewater permit limits were met in February. It also included the following items:
 - Mike Kitzerow is making good progress in changing out water meters in preparation for the billing software changes.
 - The Fine Screen is fully repaired.
 - The Influent pump flush valve is replaced an working well
 - The annual PSC report information has been submitted to our accountant and he will be preparing that for the Utility. His report then led into Item 5.
5. Item 5 was listed as: "Review/Act on draft amendment to Code chapter 169 (sewer laterals) Recently Jason Parrish has experienced sewer backup problems. He needs the sewer lateral repaired/replaced which poses a question about how much of the lateral is his responsibility and how much is the Village's. Our Code does not address this specifically. Jason and Bruce have been communicating about a solution. Jason has to have the issue addressed professionally; and soon. The work quote is \$8200. The Board chose to approve two motions to address this issue and the Code deficiency. Mike Hintz made a motion to develop a draft amendment to Code 169. Jerry Hammarlund seconded. Approved. Chris Madgwick made a motion that in the case of Jason Parrish, the upcoming sewer lateral repairs under his property will be Mr. Parrish's responsibility; and the repairs under the Village property will be the responsibility of the Village. Mark Spitz seconded. Discussion included who would do the work, how the bill would be broken down, and the techniques that will be used. The motion was approved.
6. Bruce shared that Mike Kitzerow is in need of a utility locator. There's a rebuilt one available from *Ferguson* for \$1500. Mike is trying it out for 30 days. Chris Madgwick made a motion to approve the purchase of the rebuilt utility locator per Mike's satisfaction with it's performance. Seconded by Jerry Hammarlund. Approved. Michelle was asked to look back in the records regarding the utility locator we previously had but sold for lack of use. Michelle was also asked about an audit of the tools we own. This will be looked into.
7. Disbursements were reviewed and approved after a motion by Chris Madgwick and a second by Mark Spitz. The Treasurer's Report was reviewed. A typo was found by Chris Madgwick. The total for the Debt Service account 1142 needed to read "\$105,953.35" for March 9, 2020. Chris made a motion to approve the Treasurer's Report with this correction included. Seconded by Mark Spitz. Approved.
8. There was no correspondence to share.
9. There were no updates from the Board.
10. During Public Comment John Port shared that historically the resident property lines have served as the dividing line for responsibility for sewer lines and the curb stops the dividing line for water lines.
11. Motion to adjourn: Chris Madgwick. Seconded: Jerry Hammarlund. Adjourned at 7:20 p.m.

After the meeting there was some discussion about setting dates for government training. No decisions were made.