

MINUTES OF THE WALDO WATER & SEWER UTILITY BOARD
MONDAY, APRIL 13, 2020
HELD FOLLOWING THE VILLAGE BOARD OF TRUSTEES MEETING

1. President Gary Dekker at 6:55. In attendance were President Dekker, Jerry Hammarlund, Mike Hintz, Chris Madgwick, Bruce Neerhof and Michelle Brecht. Also attending remotely, via FaceTime, was Trustee Mark Spitz.
2. The meeting was held in compliance with the Open Meetings Law. It was also held in compliance with CDC recommendations of maintaining 6 feet of social distancing and wearing face masks. Attendants also used hand sanitizer upon entering the building.
3. The Minutes had been reviewed electronically prior to arrival. Chris Madgwick asked if there had been any changes. There were none from the emailed version. Motion to approve the Minutes of the March 9, 2020 meeting as presented: Chris Madgwick. Seconded: Jerry Hammarlund. Approved
4. Bruce Neerhof presented a report on Utility operations and lab results. It included the following:
 - All wastewater permit limits were met.
 - RE300 Pilot test started. He estimates that he has enough product for 4-5 months of testing.
 - The local restaurants haven't been working at capacity this past month, so there's noticeably less grease at the treatment plant
 - Dean Buelke, Mike Kitzerow and Bruce thoroughly flushed the sand filters. That should take care of them until October.
 - The Phosphate Tester stopped working. It was bought in 2011. He found a reasonably priced replacement. After it arrived, the old one started working again. The new one will be kept as a backup.
5. The Vouchers were reviewed. Of note was that expenses were higher than normal for April. While the loan payment was the big ticket item; it is typically paid out at the April meeting. The sewer later repair cost stemming from Jason Parrish's home was paid with funds we would have planned on dispensing later in the summer. Those funds were going to be used for sewer line televising. We will probably postpone that project until next summer. Motion to approve vouchers #8727-8741 for a total of \$166,750.86 was made by Chris Madgwick and seconded by Jerry Hammarlund. Approved.

The Treasurer's Utility Report shows a lower than usual balance in the Operation and Maintenance Account. However, we have enough to pay two more months of typical bills and have income coming in.

Motion to approve the Treasurer's Utility Report: Chris Madgwick. Seconded: Mark Spitz. Approved.

6. Correspondence from the Clerk included a notice regarding COVID-19 testing available for Utility personnel.
7. Board updates included President Dekker asking Michelle about the utility billing difficulties in March. Michelle shared that after a billing had been posted, she discovered errors in the calculations within the software. It took numerous days to get account adjustments done and to then re-bill our customers. While she believes all the customers' accounts are corrected, she is still working on getting the accounting portion to match what happened in the utility software. She had to turn her attention to the election demands and will come back this work soon.
8. Motion to adjourn: Mike Hintz. Seconded: Chris Madgwick. Adjourned at 7:10 p.m.