

VILLAGE OF WALDO BOARD OF TRUSTEES  
MINUTES OF APRIL 13, 2020

1. President Gary Dekker called the meeting to order at 6:10 p.m. Clerk Michelle Brecht was not in attendance at the call to order. She was in the office entering election results for the County. Bruce Neerhof began the note taking in her absence. Also in attendance were Chris Madgwick, Mike Hintz, resident Dean Buelke, and Jerry Hammarlund. Mark Spitz was in attendance via FaceTime on the computer. The attendants met following CDC guidelines; maintaining six feet of social distancing, wearing face masks and using hand sanitizer at the entrance. Mark Spitz was remotely attending due to health concerns. *The Review* correspondent, Rodney Schroeter, provided a tape recorder and waited outside while the meeting was in session.
2. The meeting was held in compliance with the Open Meetings Law.
3. The group recited the Pledge to the Flag.
4. The Minutes were reviewed and approved after a motion by Mark Spitz and a second by Chris Madgwick.
5. Mark Spitz and Michael Hintz were officially re-elected as Trustees. They presented their oaths to Michelle during the day. President Dekker thanked them both for continuing to serve.
6. Plan Commission appointments need to be finalized before the end of the month. President Dekker has a list and will follow through with those contacts this week. Mark Spitz has volunteered to be the Trustee delegate on the Commission. Chris Madgwick made a motion to approve of Mark Spitz as the Trustee delegate and to approve of President Dekker's appointments on the Plan Commission. Seconded by Mike Hintz. Approved. At this point Michelle joined the meeting.
7. The Clerk-Treasurer position is a 3 year appointment. It needs to be renewed in April every three years. Chris Madgwick made a motion to renew Michelle Brecht's appointment as clerk-treasurer. Seconded by Mike Hintz. Approved.
8. The Building Inspector's compensation is currently set at 70% of fees for the Building Inspector (when he is needed to do inspections). With the new housing development, the work load has greatly increased both in time and mileage. It was proposed that he receive 90% of the inspection fees and the Village keep 10% to help cover the clerk's time. Motion to adjust the Building Inspector's compensation to 90% of inspection fees; with the Village receiving 10% : Mike Hintz. Seconded by Chris Madgwick. Approved.
9. President Dekker changed the order of the Agenda to allow the Board to hear from resident, Dean Buelke. Item 10 became Item 9. Dean Buelke shared that there is a drainage pipe of unknown history running through his land. It drains water off of 3<sup>rd</sup> St. and dead ends in his field south/east of the Mill Pond. Scott Liermann has a plan to lay drainage tile for 120 feet; to get the water past his farm field and towards the mill pond. Dean can then make that land more tillable. Abandoning the mystery drain pipe could cause back ups in the Village; whether under the street or in someone's basement. It would cost more to find the source of the draining than to replace and lengthen what exists. Dean has a quote for \$1000 and is requesting that the Village split the cost. Chris Madgwick made a motion to have the Village cover 50% of this cost and to allow the Administrator to find the best way for us to handle the situation. Seconded by Mike Hintz. Approved.
10. Resolution 2020-01 was presented. It is a Resolution declaring a health emergency. To quote: "It is resolved , by the Village President of the Village of Waldo, that during the existence of said local emergency, the powers, functions and duties of the Village President and Emergency Management Director of Sheboygan County shall have the authority to ensure daily operations continue. It is further resolved, by the Village President of the Village of Waldo, that Village officials and staff seek all opportunities to coordinate and collect all resources available to the community through local, county, state and federal programs." Motion to approve : Chris Madgwick. Seconded: Mike Hintz. Approved; but with Mark Spitz opposed. Mark's concerns were in the language involving Sheboygan County's involvement. He was concerned that they may be able to over-rule the local governing body.
11. Disbursements were reviewed and approved after a motion by Chris Madgwick and a second by Jerry Hammarlund. Checks #14769-14811 , including online payroll liabilities payments for a total of \$70, 135.92 were approved.  
The Treasurer's Report included a summary of Budget to Actual Profit and Loss report. It also included a report on account balances. Motion to approve the Treasurer's Report as presented: Chris Madgwick. Seconded: Jerry Hammarlund. Approved.

12. Bruce Neerhof shared an Administrative Report for the Village concerns. It included:
  - Homestead Development. Two homes are under way. And two additional lots have been sold. All of the Strawberry Drive cul-de-sac will be soon developed.
  - COVID-19 virus & the election. Many people helped provide safety products/features for the election on April 7<sup>th</sup>. Dan Schneider and his son, Brady, built the Plexiglas partitions that helped separate the Board members during this meeting as well as protected the poll book attendants at the election.
  - Dean Buelke has had the lawn mower serviced
  - The Fourth Street and Lyndon Street culvert is being replaced by the Sheboygan County Highway Department Cascade shed.
  - The sump pump at the intersection of Dan Street & East Avenue is being addressed
  - Spring cleanup of stones, branches, etc. has been started by Mike Kitzerow
  - Potholes and grading of gravel areas will be attended to shortly
13. The Police Report was reviewed. Due to the "Safe at Home" orders, they only worked 3.5 hours this past month.
14. Michelle provided several pieces of correspondence for the Board members. Of particular importance is that the Open Book will not be in person this year due to COVID-19. The Assessment Roll will be available online and a full hard copy will be mailed to the Clerk. Appointments with the Assessor will be by phone and email. At this time the Board of Review will still be in person. Open Book appointments will need to be made by May 5<sup>th</sup>. BOR is scheduled for June 4<sup>th</sup> 5:00-7:00 p.m. The training DVD will need to be passed around through the Board. Training is needed. Gary Dekker passed the training packet to Chris Madgwick at the end of the meeting.
15. Reports and Updates from the Board: Chris Madgwick commended Michelle for going above and beyond to help the community get absentee ballots for the election.
16. No public comment
17. Mike made a motion to adjourn. Jerry Hammarlund Seconded. Adjourned 6:53 p.m.