

**WALDO WATER AND SEWER UTILITY  
MEETING MINUTES  
MAY 11, 2020**

1. The meeting was called to order at 7:00 p.m.
2. The meeting was held in compliance with the Open Meetings Law.
3. The Minutes were approved after a motion by Mark Spitz and a second by Chris Madgwick.
4. Bruce Neerhof gave a report on Utility Operations that included the following:
  - All wastewater permit limits were met. (a graph was provided)
  - Pumphouse meter and wastewater effluent meter was calibrated. Bruce has learned to do this instead of outsourcing the service. (saved us \$600)
  - SCADA for fine screen repaired and updated
  - Internet problems at WWTP (Intrac invoice in Disbursements)
  - Influent pump #2 was pulled up and rags removed
  - PSC report completed. Low water loss. Water Utility in great shape.

**RE 300 Pilot test update:** (This is the testing to determine if we can lower phosphorus levels appropriately with RE 300.) Bruce shared before and after photos of the manhole that the product is being dripped into. Determined that mixing of the product wasn't adequate, so he had a pipe alteration completed.
5. The Disbursements were reviewed. Motion to approve checks #8742-8750 for a total of \$6,625.26 was made by Chris Madgwick. Seconded by Mike Hintz. Approved.

The Treasurer's Utility Report included a hand out and discussion regarding the Sewer Depreciation Account and the Water Depreciation Account. The Sewer Depreciation Account has goals each year that are determined by the DNR (and our CMAR report). The Treatment Plant loan requires this account as a way to protect their investment with us. The Water Depreciation Account is a recommended account but not mandated. We currently receive \$2,832/month from cell tower rental fees on our Water Tower. After discussions with the accountant to confirm we are in a position to do it, Michelle requested permission to transfer this amount each month into the Water Depreciation Account from the Operation and Maintenance Account. Motion to approve of the Treasurer's Report and permission to transfer tower rental fees into the Water Depreciation Account on a regular basis: Mark Spitz. Seconded: Jerry Hammarlund. Approved.

6. No Correspondence
7. Updates from Board Members: Some discussions were had regarding a second well, past well history, the private wells in the Village, and cross connection inspections. There were no matters of decision broached.
8. There were no public present for comment
9. Motion to adjourn: Chris Madgwick. Seconded: Mark Spitz. Adjourned at 7:40 p.m.