

**VILLAGE OF WALDO BOARD OF TRUSTEES  
MINUTES OF THE MAY 11, 2020 MEETING**

1. President Gary Dekker called the meeting to order at 6:07 p.m.
2. The meeting was held compliance with the Open Meetings Law. Rodney Schroeter, The Review correspondent, requested the President to tape record the meeting, while he waited outside. His cautionary action was due to the current COVID-19 concerns. In attendance at the meeting were Trustees Mike Hintz, Chris Madgwick, Mark Spitz & Jerry Hammarlund. Also in attendance were Bruce Neerhof and Michelle Brecht. Some attendees chose to wear face masks.
3. The group recited the Pledge to the Flag.
4. The Minutes of the April 13, 2020 meeting were approved after a motion by Chris Madgwick and a second by Mark Spitz.
5. The group discussed options for participating in the League of Municipality Government 101 classes. In-person classes are currently not available. Michelle purchased a DVD and workbook version of the day long training. It was decided that the group could watch one of the sessions during the unattended portion of the BOR meeting on June 4<sup>th</sup>. The group is required to meet for two hours whether or not they hear any residents' concerns. Michelle was asked to send a list of class choices to the group and have them vote on which topic to watch.
6. The Disbursements were reviewed. Three contractual, budgeted, invoices are pending arrival. They will be due before the next meeting. Mark Spitz made a motion to approve checks #14812-14843 plus payroll liabilities payments for a total of \$17,147.53 and, in addition, motioned to grant permission for the payment of insurance bills and sanitation bill prior to the next meeting. (These extra payments will show up on next month's disbursement listing.) Seconded by Jerry Hammarlund. Approved.

The Treasurer's Report included a Budget-to-Actual Expenses report, Account Balances Report, and an Upcoming Income Report. Mark Spitz shared concerns over several of the accounts' expenditures. He shared that he believes we need to be overly cautious, and "not nickel and dime ourselves into trouble" and "to tighten our belts". "Scary times could be ahead" and we don't want to be unprepared. The group spent some time going over the accounts that he was most concerned over. Bruce Neerhof shared that the accountant feels we are doing fine; and that he intends to come to the June meeting and give reports on both the Village and Utility financials. Chris Madgwick pointed out that the bottom line of the report shows that we have spent 51% of the budget, to date, and that includes the largest debt service payments. Michelle shared that the only account over budget is Election costs, at this time, but agreed that caution is appropriate. Mike Hintz pointed out the income we still have pending from Intergovernmental revenues. Motion to approve the Treasurer's Report as presented: Mike Hintz. Seconded: Chris Madgwick. Approved. Michelle also shared a spreadsheet showing other area election inspector compensations. She requested that this information be saved and considered at the next budget time when planning for inspector wages.

7. Bruce Neerhof gave an Administrative Report on the Village. It included the following:
  - Homestead Development: one home has framing started, one home just had their foundation prepared, two other lots are sold; so all 4 lots at the end of the Strawberry Drive cul-de-sac are sold
  - Highway 28 is currently surveying for repaving in 2-3 years; to go all the way to Cascade
  - The Third Street storm sewer was tested and the source of water in Dean Buelke's field was confirmed to be coming from an older Village storm drain
  - Culvert at 4<sup>th</sup> Street and Lyndon has been replaced
  - Sump pump at intersection of Dan Street & East Avenue is being addressed
  - Agreement to connect sump pump discharge to the storm sewer at 730 2<sup>nd</sup> Street should eliminate that chronic puddle/ice problem in the road
  - Mike Kitzerow has sprayed the village grounds for broadleaves
  - Mike Kitzerow has filled potholes throughout the Village
8. A Police Report was provided but Waldo was not part of the report. Due to the current Shelter-in-Place, the police did not come into town unless requested. There was no bill for their services this past month as well. They started regular services again on May 1<sup>st</sup>.
9. Correspondence included: The Municipality magazine, newsletter from Devin LeMahieu, a reminder of the BOR on June 4<sup>th</sup> 5:00-7:00 p.m.
10. Reports and Updates from the Board : Mike Hintz shared the Mill Pond Association has stocked bluegills in the Pond. He also passed on a request from Jack Parrish that the garbage at the pond's park is needing to be gathered regularly again.
11. No Public in attendance to make comments
12. Motion to adjourn: Mark Spitz Seconded: Jerry Hammarlund. Adjourned 6:58 p.m.