

**VILLAGE OF WALDO BOARD OF TRUSTEES
MEETING MINUTES FROM
OCTOBER 09, 2023**

1. Call to order: President Dekker called the meeting to order at 6:00 p.m. Trustees Steve Bunnow, Jerry Hammarlund, Dennis Reinemann, and Mike Hintz were present. Also present were Village Administrator Bruce Neerhof and Clerk/Treasurer Lisa Gillette. For all others present, please see the sign in sheet.
2. Certification of compliance with open meetings law: Clerk Lisa Gillette confirmed the meeting was held in compliance with the Open Meetings Law.
3. Pledge to the flag: All present stood and recited the pledge of allegiance.
4. Public Comment: none
5. Review/Act on minutes of September 11, 2023, Village Board meeting: Trustee Hammarlund motioned to approve the minutes from the September 11, 2023, Village Board meeting. The motion was carried with a second from Trustee Hintz.
6. Review/Act on Intrac Technology 1-yr contract: Trustee Hintz motioned to approve the 2024 Intrac technology contract. Trustee Hammarlund seconded the motion. The motion carried.
7. Review/Act on Catalis contract for assessment 2024-2026: The board viewed the updated contract with the 2025 assessment included. Trustee Hintz made and Trustee Hammarlund seconded a motion to approve the Catalis contract. The motion carried.
8. Review/act on Legemaat snowplowing 2023-2024 contract: Trustee Hintz motioned to approve the Legemaat 2023-2024 contract. Trustee Hammarlund seconded the motion. The motion carried.
9. Review/act on Adell Fire Department First Responder 2024 donation: Daniel Wiersema the EMS caption for the First Responders attended the meeting to thank the Village Board for their continued support. Trustee Hintz motioned to approve increasing the amount of the 2024 donation to \$1800.00. Trustee Reinemann seconded the motion. The motion carried.
10. Treasurer's Reports
 - Review/Act on Vouchers: Trustee Bunnow motioned to approve paying vouchers 16151-16173 in the amount of \$18,102.22. The motion carried with a second from Trustee Hintz.
 - Review/Act on treasurer's report: Trustee Hintz motioned to approve the treasurer's report as presented. Trustee Hammarlund seconded the motion. The motion carried.
11. Administrative report from Bruce Neerhof: Administrator Neerhof shared the September Administrative Report which included:
 - a. The bathrooms at the Village park were vandalized. The doors were broken off, the water pipe on the toilets were kicked in, the lock was broken off, toilet paper holder was broken off. The Village is waiting for a quote for repairs.
 - b. The county has released the LRIP information for the 2024-2025 cycle. Waldo is not in this cycle.
 - c. Ayres is working on the Millpond Dam grant application. They are completing preliminary engineering. Bruce discussed, with Ayres, the bank erosion requirement by the DNR. Ayres

- agrees that completing that work twice is not in the best interest for the village and will put that recommendation in their report to the DNR.
- d. Waldo Millpond Association will be completing some beautification at the Norbert E. Hintz Millpond Park.
12. Police Report: The September police report was reviewed, which included: 1 citation, 40 property checks, and 1 complaint.
 13. Correspondence from the clerk: None
 14. Reports and updates from the board: Trustee Hammarlund explained to the Village Board that during the event at Memorial Hall, three of the plastic chairs broke. The Village DPW will be looking at the condition of the remaining chairs.
 15. Consider and act by roll call vote to enter into closed session pursuant to SS. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (2024 employee wage): Trustee Hintz motioned to enter into closed session. Trustee Reinemann seconded the motion. Roll call Vote: Hintz; aye, Reinemann; aye, Dekker; aye, Hammarlund; aye, Bunnow; aye. The board entered into closed session at 6:30 p.m.
 16. Village board to reconvene to open session pursuant to SS. 19.85(2): Trustee Hintz motioned to return to open session. Trustee Bunnow seconded the motion. The motion carried. The board reconvened into open session at 6:41 p.m.
 17. Discuss and possible action on closed session items: Trustee Hammarlund motioned to approve a 3.2% raise for Mike Kitzerow, Dean Buelke, John Van Ess, and Bruce Neerhof; with a 4% raise for Lisa Gillette. Trustee Reinemann seconded the motion. The motion carried.
 18. Working meeting on the 2024 Drafted Budget: The board reviewed the 2024 proposed budget.
 19. Confirm date of 2024 Budget hearing: The budget hearing was confirmed for November 13, 2023, at 5:45 p.m.
 20. Adjourn: Trustee Hintz made, and Trustee Bunnow seconded a motion to adjourn. The motion carried.

Respectfully submitted by:
Lisa Gillette
Clerk/Treasurer