



**WALDO WATER & SEWER UTILITY BOARD  
MEETING MINUTES FROM  
MONDAY, NOVEMBER 13, 2023**

1. Call to Order: President Gary Dekker called the meeting to order at 6:55 p.m. Trustees Jerome Hammarlund, Dennis Reinemann, Steve Bunnow, and Mike Hintz were present. Also, present were Bruce Neerhof (Operator-in-Charge) and Lisa Gillette (Clerk-Treasurer).
2. Certification of Compliance with the Open Meetings Law: The meeting was held in compliance with the Open Meetings Law.
3. Review/Act on Minutes of October 9, 2023, Utility Meeting: Trustee Bunnow motioned to approve the minutes from the October 9, 2023, Utility Board meeting. Trustee Hammarlund seconded. The motion carried.
4. Review/Act on 2024 utility budget: A motion was made by Trustee Bunnow and seconded by Trustee Hammarlund to approve the 2024 utility budget. The motion passed.
5. Review/Act on water shut-off for facilities not compliant/not scheduled with HydroCorp: The board discussed some scheduling issues that residents have faced when trying to schedule an appointment. The Village Clerk will type up letters to send out to the residents that have not scheduled yet. Bruce will contact HydroCorp to be in contact about the scheduling issues.
6. Review/Recommend approval for HydroCorp to conduct cross-connection and plumbing material inventory: The board tabled this item for the December meeting.
7. Confirm/Act on security updates to clerk's office: Item was discussed at the Village Board meeting and approved there.
8. Report on Utility Operations and Lab Results: Operator-in-Charge Bruce Neerhof presented the October Utility Report which included:
  - a. The Village had record low flows. BOD & TSS levels were also very low.
  - b. Effluent phosphorus met the limit for October 2023.
  - c. Water meter replacement has been completed. Mike Kitzerow found a copper pipe before the meter at the last resident's house. These were put in long ago at the end of the water to make sure the water stayed fresh. It is no longer needed and was closed off.
  - d. Two PVC crosses in the sand filters broke and are being repaired.
  - e. The wet well was cleaned out.
  - f. Fine screen was cleaned; the heat tape & sensor were turned on for the winter.
  - g. The sand filters were flushed.
  - h. Greasezilla was ordered. The septic tank sludge was at 12".
  - i. The manhole near Chissy's is good. The Greasezilla is working well.
  - j. UV system was removed and cleaned. 2 lamps had burnt out and are being replaced.
  - k. Greasezilla and Enzyme L were delivered.

9. Review and Approve Monthly Vouchers and Treasurer's Report: Trustee Hammarlund motioned to approve paying vouchers 9193-9201 in the amount of \$42,238.51. Trustee Hintz seconded the motion. The motion carried. Trustee Reinemann motioned to approve the October Treasurer's report as presented. The motion was carried with a second from Trustee Hintz.
10. Correspondence: none
11. Updates from the board: none
12. Public Comment: none
13. Motion to adjourn: Trustee Hintz motioned to adjourn. Trustee Hammarlund seconded the motion. The meeting adjourned at 7:23 p.m.

Respectfully submitted by,  
Lisa Gillette  
Clerk/Treasurer