

**WALDO WATER & SEWER UTILITY BOARD
MEETING MINUTES FROM
MONDAY, MARCH 11, 2024**

1. Call to Order: President Gary Dekker called the meeting to order at 6:59 p.m. Trustees Jerome Hammarlund, Dennis Reinemann, Steve Bunnaw, and Mike Hintz were present. Also, present was Bruce Neerhof (Operator-in-Charge).
2. Certification of Compliance with the Open Meetings Law: The meeting was held in compliance with the Open Meetings Law.
3. Review/Act on Minutes of February 12, 2024, Utility Meeting: Trustee Hintz motioned to approve the minutes from the February 12, 2024, Utility Board meeting. Trustee Hammarlund seconded. The motion carried.
4. Public Comment: none
5. Review WPDES permit: Operator-in-charge Bruce Neerhof explained to the Utility Board the TMDL, phosphorus, and time schedule of the WPDES permit.
6. Review/act on quote for sewer televising: Trustee Hintz motioned to approve the quote from Great Lakes TV Seal in the amount of \$5,937 for sewer televising. The motion carried with a second from Trustee Hammarlund.
7. Seasonal Billing: Trustee Hammarlund motioned to approve seasonal sewer utility billing to include September. Trustee Hintz seconded the motion. The motion carried. The seasonal billing will run from May 15-September 15.
8. Report on Utility Operations and Lab Results: Operator-in-Charge Bruce Neerhof presented the January Utility Report which included:
 - Met all limits for WWTP
 - Reviewed new WPDES permit which goes into effect April 1st, 2024
 - Lowering recirculation rate at the WWTP
 - Sewer cleaning and televising
9. Review and Approve Monthly Vouchers and Treasurer's Report:
 - Trustee Hammarlund motioned to approve paying vouchers 9235-9241 in the amount of \$9,194.30. Trustee Bunnaw seconded the motion. The motion carried.
 - Trustee Reinemann motioned to approve the February Treasurer's report as presented. The motion was carried with a second from Trustee Hintz.
10. Consider and act by roll call vote to enter into closed session pursuant to SS. 19.85(1)(c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (WWTP OIC): The Village board entered into closed session by roll call vote at 7:20 p.m.: Steve Bunnaw, aye; Jerome Hammarlund, aye; Gary Dekker, aye; Dennis Reinemann, aye; Michael Hintz, aye.
11. Village board to reconvene to open session pursuant to SS. 19.85(2): Trustee Hintz made, and Trustee Bunnaw seconded a motion to reconvene to open session. The motion carried.

12. Discuss and possible action on closed session items: A motion was made by Trustee Hintz to approve Bruce Neerhof updated contract for 2025 for Operator-in-Charge transitioning to Mike Kitzerow in 2026. The motion carried with a second from Trustee Bunnow.
13. Correspondence: none
14. Updates from the board: none
15. Motion to adjourn: Trustee Hintz motioned to adjourn. Trustee Hammarlund seconded the motion. The meeting adjourned at p.m.

Respectfully submitted by,
Lisa Gillette
Clerk/Treasurer