



**WALDO WATER & SEWER UTILITY BOARD
MEETING MINUTES FROM
MONDAY, OCTOBER 14, 2024**

1. Call to order: President Gary Dekker called the meeting to order at 8:08 p.m. Trustees Steve Bunnaw, Jerome Hammarlund, Dennis Reinemann, and Michael Hintz were present. Village staff present was Bruce Neerhof (Operator-in-Charge) Lisa Gillette (Clerk/Treasurer).
2. Certification of compliance with the open meetings law: The meeting was held in compliance with the Open Meetings Law.
3. Public comment: None
4. Review/act on minutes of September 09, 2024, Utility Board meeting: Trustee Hammarlund motioned to approve the minutes from the September 09, 2024, Utility Board meeting. Trustee Reinemann seconded. The motion carried.
5. Review/act on estimate from Synergy Sales & Services for Mission upgrade: O-I-C Bruce Neerhof explained to the board that the mission system is over 15 years old and the technology for the system is obsolete. The company that runs the program only has one server left with the information stored on it. If the server goes down, the information will be lost. It is proactive to upgrade now instead of waiting for the failure. Trustee Hammarlund made and Trustee Reinemann seconded a motion to approve Synergy Sales & Services quote of \$4,120 to upgrade the Mission system. The motion carried.
6. Report on Utility operations and lab results: Operator-in-Charge Bruce Neerhof presented the September utility report which included:
 - All effluent parameters met. Phosphorus was going up, so a water supply was added to the head of the septic tanks to counter the extremely dry weather.
 - Water pipe in the chlorine room was replaced. The project went so well that the total came in \$4,700 under the quote.
 - The Lead service line inventory was resubmitted to the EPA. November 15th is the deadline to send letter to homes with galvanized services or to unknown material homes.
 - Bruce met with the new owners of Chissy's on the Greasezilla use.
 - The water tower was calibrated. It is running better than it has.
 - The broken window at the pump house was replaced by Dean.
 - New phosphate tester.
 - Mike finished exercising the water valves.
 - Bruce contacted the company for the phosphate removal pilot. Waldo will be on the schedule for next summer.
 - Legemaat Services & Mike fixed the valve on Mowtown that was hit this last snow plowing season.
 - Great Lakes will not be here until late November/early December to repair the issues found during the televising.
7. Review and approve monthly vouchers and Treasurer's report:
 - a. Trustee Bunnaw motioned to approve paying vouchers 9290-9301 & online payment to the Clean Water Fund loan in the amount of \$39,459.79. Trustee Hammarlund seconded the motion. The motion carried.
 - b. Trustee Hammarlund motioned to approve the September's treasurer's report as presented. The motion carried with a second from Trustee Reinemann.

8. Correspondence: none
9. Updates from board members: None
10. Working meeting on the 2025 Drafted Utility Budget: The board went through the budget line items for the 2025 Utility Budget.
11. Adjourn: The meeting adjourned at 8:40 p.m. with a motion from Trustee Hammarlund; seconded by Trustee Bunnow.

Respectfully submitted by,
Lisa Gillette-Clerk/Treasurer