



**WALDO WATER & SEWER UTILITY BOARD
MEETING MINUTES FROM
MONDAY, NOVEMBER 11, 2024**

1. Call to order: President Gary Dekker called the meeting to order at 6:54 p.m. Trustees Steve Bunnaw, Jerome Hammarlund, and Dennis Reinemann were present. Trustee Mike Hintz was absent. Village staff present was Lisa Gillette (Clerk/Treasurer).
2. Certification of compliance with the open meetings law: The meeting was held in compliance with the Open Meetings Law.
3. Review/act on minutes of October 14, 2024, Utility Board meeting: Trustee Hammarlund motioned to approve the minutes from the October 14, 2024, Utility Board meeting. Trustee Bunnaw seconded. The motion carried.
4. Review/act on 2025 Utility Budget: Trustee Bunnaw made, and Trustee Hammarlund seconded a motion to approve the 2025 Utility Budget as presented. The motion carried.
5. Report on Utility operations and lab results; the October utility report included:
 - All effluent parameters met. Phosphorus remains under the effluent limits with the addition of water to the head end of the septic tanks.
 - October had very low wastewater flows because of the dry weather.
 - The fine screen was serviced and the heat tape & temperature sensors turned on for the winter.
 - The fire hydrant by the church parking lot was replaced. A valve needed to shut the water off had a broken valve box. That was repaired. The hydrant on School street behind the gas station was also replaced. The water distribution hydrants and valves are all now operable and in good condition.
 - Water and sewer installation will start soon on Deer Trail Rd. Mike and Bruce will oversee the installation and inspections.
 - Bruce attended the Wisconsin Wastewater Operator's Association conference in Appleton. He will be attending the December utility meeting and will share the latest on phosphorus removal options.
6. Review and approve monthly vouchers and Treasurer's report:
 - a. Trustee Bunnaw motioned to approve paying vouchers 9302-9310 in the amount of \$25,230.75. Trustee Reinemann seconded the motion. The motion carried.
 - b. Trustee Hammarlund motioned to approve the October's treasurer's report as presented. The motion carried with a second from Trustee Reinemann.
7. Correspondence: None
8. Updates from board members: None
9. Public Comment: None
10. Adjourn: The meeting adjourned at 7:15 p.m. with a motion from Trustee Hammarlund; seconded by Trustee Reinemann.

Respectfully submitted by,
Lisa Gillette-Clerk/Treasurer