



**WALDO WATER & SEWER UTILITY BOARD
MEETING MINUTES FROM
MONDAY, OCTOBER 13, 2025**

1. Call to Order:

President Travis Thomas called the meeting to order at 8:45 p.m. Trustees Josh Behr, Dennis Reinemann, and Mike Hintz were present. Trustee Jerome Hammarlund was absent. The village staff present were Lisa Gillette (Clerk/Treasurer), Bruce Neerhof (OIC), and Michael Hintz (DPW).

2. Certification of Compliance with the Open Meetings Law:

The meeting was held in compliance with the Open Meetings Law.

3. Minutes from September 8, 2025; Utility Board Meeting:

Trustee Reinemann motioned to approve the minutes of September 8 Utility Board meeting. Trustee Behr seconded the motion. The motion carried.

4. Public Comment: None

The board moved to item number 6.

6. Report on Utility operations and Lab Results (September utility report):

- Phosphorus was slightly over the limit for September. All other effluent parameters met limits at the Wastewater Treatment Plant.
- Highway 57 manhole repair update. Great Lakes has an approved traffic plan and is obtaining the DOT permit. They will be in Waldo soon and bring a Vactor truck to clean the wet-well.
- Dean constructed a wind break for the influent sampler to protect him and the sampler in the winter months.
- The water tower level has been calibrated with the new pressure tank.
- Record low flows at the WWTP. It is very dry.

The board moved to item numbers 11 & 12.

11. O.M.S. 2026 Contract: The board, Bruce, and Mike discussed the process of transitioning from Bruce as the Operator-in-Charge to Mike. Trustee Reinemann made a motion to approve the O.M.S. contract on a month-to-month basis until Mike is fully trained. Trustee Behr seconded the motion. The motion carried.

12. Working Meeting on the 2026 Drafted Utility Budget: The Utility Board worked through the 2026 drafted Utility Budget.

The board moved back to item number 5.

5. Resident Defaulted DPA Request: The Utility Board reviewed the account history and letter from the resident. President Thomas motioned to tax roll the delinquent amount of the account and turn the water to the property back on with notice to be given to the resident that this is a one-time exception due to the extenuating circumstances. Trustee Behr seconded. The motion carried.

7. Financial Report:

Trustee Reinemann motioned to approve September's Treasurer's report as presented. Trustee Hintz seconded the motion. The motion carried.

8. Pay Monthly Vouchers:

Trustee Reinemann motioned to approve paying vouchers 9410-9422 and online payment to the WI Environmental Fund CWL Loan in the amount of \$23,326.36. Trustee Behr seconded the motion. The motion carried.

9. Correspondence: None

10. Items to be considered for the next Utility Board Meeting: None

13. Adjourn:

The meeting adjourned at 9:15 p.m. with a motion from Trustee Reinemann, seconded by Trustee Hammarlund.

Respectfully submitted by,
Lisa Gillette-Clerk/Treasurer