



**WALDO WATER & SEWER UTILITY BOARD
MEETING MINUTES FROM
MONDAY, NOVEMBER 10, 2025**

1. Call to Order:

President Travis Thomas called the meeting to order at 8:20 p.m.

2. Roll Call:

Trustees Josh Behr, Jerome Hammarlund, Dennis Reinemann, and Mike Hintz were present. The village staff present were Lisa Gillette (Clerk/Treasurer) and Bruce Neerhof (OIC).

3. Certification of Compliance with the Open Meetings Law:

The meeting was held in compliance with the Open Meetings Law.

4. Minutes from October 13, 2025; Utility Board Meeting:

Trustee Reinemann motioned to approve the minutes of the October 13th, 2025, Utility Board meeting. Trustee Behr seconded the motion. The motion carried.

5. Public Comment: None

6. Report on Utility operations and Lab Results (October utility report):

- All effluent parameters met limits at the Wastewater Treatment Plant. The unusual growth in the effluent is gone and is indicated in the effluent TSS graph.
- Highway 57 manhole repair is complete. They will clean the wet-well at a later date.
- Record low flows at the wastewater plant continue. The flow went down even more after the Hwy 57 manhole was repaired.
- Mike flushed the fire hydrants.
- The sand filter distribution system was flushed. Bio filters cleaned. Fine screen serviced.
- Jar testing for P removal on November 12th.

7. Act on the 2026 Utility Budget:

Trustee Reinemann motioned to approve the 2026 Utility Budget. Trustee Hintz seconded the motion. The motion carried.

8. Financial Report:

Trustee Hintz motioned to approve October's Treasurer's report as presented. Trustee Hammarlund seconded the motion. The motion carried.

9. Pay Monthly Vouchers:

Trustee Reinemann motioned to approve paying vouchers 9423-9429 in the amount of \$11,533.21. Trustee Behr seconded the motion. The motion carried.

10. Write-off of Uncollectible Utility Account Balance for Account 000-0213-01 from 03/20/2022:

Trustee Hintz motioned to approve writing off uncollectible balance of \$140.34 from account 000-0213-01 closed on March 2022. Trustee Hammarlund seconded the motion. The motion carried.

11. Items to be considered for the next Utility Board meeting: None

13. Adjourn:

The meeting adjourned at 8:36 p.m. with a motion from Trustee Reinemann, seconded by Trustee Hammarlund.

Respectfully submitted by,
Lisa Gillette-Clerk/Treasurer