

RESOLUTION 2025-09
VILLAGE OF WALDO

A RESOLUTION CHANGING EMPLOYEE PAYDAY SCHEDULE

WHEREAS, the Village of Waldo currently issues employee paychecks on a bi-weekly basis, with the scheduled payday falling on Tuesday; and

WHEREAS, the current payday schedule has occasionally presented logistical challenges, particularly regarding the timely authorization and signature of payroll checks by the Village President; and

WHEREAS, the Village Board recognizes the need for operational flexibility and accountability to ensure payroll is issued in a timely and compliant manner; and

WHEREAS, changing the payday to Friday will allow adequate time for review and the necessary signature process without compromising payroll accuracy or compliance; and

WHEREAS, the Village Board supports modernizing payroll practices by offering employees the option to receive wages via direct deposit, improving efficiency and reducing reliance on paper checks;

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Waldo, Sheboygan County, Wisconsin, that:

1. The official payday for Village of Waldo employees shall be changed from bi-weekly Tuesday to bi-weekly Friday.
2. The Clerk/Treasurer is authorized to implement direct deposit for employee payroll and offer participation to all eligible employees.
3. This change shall take effect beginning with July 22, 2025, payroll and will remain in effect unless otherwise amended by the Village Board.
4. The Clerk/Treasurer is directed to update payroll procedures and notify all affected employees of the new schedule and direct deposit option.

Adopted this 14th day of July 2025, by the Village of Waldo Board of Trustees, Sheboygan County, Wisconsin

SIGNED: _____

Travis Thomas, President

ATTEST: _____

Lisa Gillette-Clerk/Treasurer