



VILLAGE OF WALDO BOARD OF TRUSTEES
MEETING MINUTES FROM
MONDAY, MAY 11, 2026

1. Call to Order:

President Travis Thomas called the May 11, 2026, Village Board meeting to order at 6:02 p.m.

2. Roll Call:

Trustees present included Joshua Behr, Jerome Hammarlund, Becky Bauer, Steve Bunnow, and Travis Thomas.

Village Staff present was DPW Mike Kitzerow & Clerk/Treasurer Lisa.

3. Certification of Compliance with Open Meeting Law:

Clerk/Treasurer Gillette confirmed the meeting was held in compliance with the Open Meetings Law.

4. Pledge of Allegiance:

All in attendance stood and recited the Pledge of Allegiance.

5. Minutes of April 13, 2026, Regular Board Meeting:

Trustee Hammarlund motioned to approve the Village Board minutes of April 13, 2026, Village Board Meeting Trustee Behr seconded the motion. The motion carried.

6. Public Comment:

None

7. Financial Report:

Trustee Hammarlund motioned to approve the Treasurer's Report as presented. President Thomas seconded the motion. The motion carried.

8. Pay Monthly Vouchers:

President Thomas motioned to approve paying vouchers #DD1057-DD1064, 17052-17073, and online payroll liabilities in the amount of \$30,166.24. Trustee Hammarlund seconded the motion. The motion carried.

9. Reports:

- a) Buildings Committee: None
- b) Parks Committee: President Thomas reported the water has been turned on at the park.
- c) Roads Committee: Mike Kitzerow reported to the board that the potholes have been filled in.
- d) Police Report: April's report included: 6 warnings, 39 property checks, 5 complaints, 15 hours and 211 miles.
- e) Fire Department Report: The Fire Department reported 2 calls. There were 2 fire alarms in the village. Tender 2 was delivered, graphics still need to be put on. The floor should be starting soon. The department is putting together a training schedule for hydrant use.

Old Business:

10. Millpond Dam Spillway:

The board discussed what their options were now that the contract with Ayres had been cancelled. Trustee Bauer motioned to contact Stantec to start a conversation about the Millpond Spillway. Trustee Hammarlund seconded the motion. Trustee Hammarlund expressed his concern that the board needs to do a better job of informing the residents about the whole project. The motion carried.

11. DPW Trucks:

The board and DPW Mike Kitzerow discussed the legal requirements for selling municipal vehicles. Trustee Bunnow motioned to approve selling the two older trucks on Wisconsin Municipal Auction. Trustee Hammarlund seconded. The motion carried.

12. Ordinance 2026-04 Repealing Article VII §67-24 and Creating §195-15 of the Zoning Code Prohibiting Shipping Containers, Portable Storage Units, and Storage Trailers in Residential Districts:

Clerk Gillette made the changes to Ordinance 2026-04 as advised by the Plan Commission and Village Board to remove Commercial, Industrial, and Agricultural zoning from the ordinance. Trustee Bauer motioned to approve Ordinance 2026-04. Trustee Hammarlund seconded the motion. The motion carried.

New Business:

13. GK Machine Building Plans, Utility Connections, and Roadway Considerations:

Chris Herzog from A.C.E. Building Service, Inc. and Greg Konz of GK Machine were present to discuss with the board the design plans, how they plan to connect into the utilities and driveway ideas. President Thomas motioned to approve as drawn with either the blacktop driveway or no driveway. Trustee Hammarlund seconded the motion. The motion carried.

14. New Committee Appointments, Plan Commission (2), and Board of Zoning Appeals (2):

President Thomas nominated Trustee Bunnow to Buildings Committee, Trustee Bauer to Roads Committee, Jenny Bunnow to Plan Commission, & Jerry Hammarlund to Plan Commission. Board of Zoning Appeals nominations will be tabled until the June board meeting. Trustee Hammarlund motioned to approve the nominations. Trustee Behr seconded the motion. The motion carried.

15. Review/Approve Operator Licenses for Heather Heinen, Monical L. Daniels, & Kali M. Faber:

Clerk Gillette informed the board that all applicant's background checks came back clear. Trustee Hammarlund motioned to approve operator licenses for Heather Heinen, Monica L. Daniels, and Kali M. Farber. The motion carried with a second from Trustee Bauer. President Thomas abstained from voting.

16. Insurance Quote for Agreed Value on Waldo Fire Department Trucks:

Clerk Gillette explained to the board that the insurance policy for physical damage to autos gives replacement coverage for any auto less than \$100,000 in value that is 5 years or newer. Also, any auto valued at \$100,000 or more that is 10 years or newer. After that threshold, coverage is provided at actual cash value, which is net of depreciation. There are several fire department trucks that would cost a considerable amount more than the actual cash value, should anything happen to them. The insurance company offers an agreed value basis for those trucks that do not qualify for the replacement coverage. For the Village of Waldo's Fire Department, the added cost for those trucks is \$4,707. Trustee Bauer motioned to approve the insurance quote for the agreed value on the Waldo Fire Department Trucks. The motion carried with a second from Trustee Hammarlund.

17. Resolution Establishing Interim Administrative and Operational Authority Responsibilities in the Absence of a Village Administrator and DPW Director:

President Thomas discussed with the board the complications that arise for himself and Clerk/Treasurer Gillette when it comes to the day-to-day operations. Responsibilities of the Village Administrator are being placed on both of them. However, there is no policy or direction in place on how they should be dealing with the day-to-day. Trustee Bunnow motioned to approve Resolution 2026-07 establishing interim Administrative and Operational authority responsibilities in the absence of a Village Administrator and Department of Public Works Director. Trustee Hammarlund seconded the motion. The motion carried.

18. Village Comprehensive Plan-Extraterritorial Zoning:

Clerk Gillette explained to the board that even though Wis. Stat. 62.23(7a) allows a Village to have extraterritorial zoning powers within a Township, it is not automatic. The Village would have to adopt a resolution to exercise extraterritorial zoning powers and begin conversations with the township. Trustee Bunnow motioned to table this item. President Thomas seconded the motion. The motion carried.

19. Fence Zoning Review:

The Board reviewed a preliminary drafted ordinance for fence zoning. No action was taken as this item will need to have a public hearing and also go to Plan Commission.

20. Correspondence from the Clerk: None

21. Items to be Considered for the Next Village Board Agenda: None

22. Adjourn:

Trustee Bunnow motioned to adjourn the meeting, and Trustee Behr seconded the motion. The motion carried. The meeting adjourned at 7:17 p.m.

Respectfully Submitted by,
Lisa Gillette, Clerk/Treasurer